

## **POSITION DESCRIPTION**

### Vice Chancellor for Information Technology

The Vice Chancellor for Information Technology (VCIT) is responsible for providing the leadership and vision necessary to assure effective and strategic deployment of information and educational technology and information and cyber-infrastructure security for the University of California Santa Cruz campus and satellite locations. The incumbent serves as the Chief Information Officer (CIO) and works closely with other senior campus academic and administrative leaders, faculty, staff, and students to evaluate, plan, finance, and deliver technology across the campus computing and communication environment to support instruction, research, and operations.

The VCIT leads the Information Technology Division comprised of Academic Divisional Computing, Applications and Project Management, Business and Resource Management, Client Services and Support, Core Technologies, Customer Relationship Management, Information Security, Learning Technologies, Research and Faculty Partnerships, and the VCIT administrative unit.

Reporting to the Chancellor and Campus Provost and Executive Vice Chancellor (CP/EVC), the VCIT participates in the highest policy level discussions and decisions to assure the most effective and strategic deployment of information and educational technology. The VCIT develops campuswide plans and policies assisted by the Advisory Committee for Information Technology and by serving on various IT and campus governing bodies including the CP/EVC's Administrative Leadership Team, Chancellor's Cabinet, the Senate Committee on Information Technology, and other groups as needed. The VCIT identifies emerging information technology trends for campus consideration and develops, recommends, and implements appropriate campus positions and plans to address those trends.

Current and anticipated initiatives, plans, and directions include completion of the multi-year \$50+ million Telecommunications Infrastructure Upgrade (TIU) project, the strategic move of enterprise systems to the cloud, the continuing expansion of the virtual server environment and the move to Canvas as the campus-supported learning management system.

### **Major Responsibilities**

- Oversee an operating budget of \$26 million.
- Lead over 230 staff who support the instruction, research, and administrative activities of the campus.
- Deliver IT solutions in a customer facing, service based, and process driven organization.
- Ensure that campus information technology services support the research and instructional priorities of the campus.
- Partner with academic and administrative units to promote and achieve efficiencies and increase productivity.
- Develop and maintain policies, procedures, and standards to enable delivery of flexible, forward looking, cost effective and secure computing and communications services essential to quality instruction, research, public service, and administrative processes.
- Develop and maintain concise, multi-year information technology plans that anticipate

challenges and opportunities. Determine future directions consistent with campus priorities and expectations. Specify implementation strategies and monitor the accomplishment of measurable goals.

- Allocate information technology resources consistent with campus goals. Coordinate and participate in periodic reviews of the various IT funding mechanisms and allocation processes.
- Provide the support services necessary for faculty, students, and staff to effectively and efficiently use and apply information technology.
- Evaluate, recommend and promote emerging technologies to advance the campus mission and goals.
- Assist and advise campus units in the selection and acquisition of information technology products and services.
- Continue to develop and refine appropriate and a comprehensive security program to protect information integrity and privacy. Assure the implementation of campus and systemwide security standards.
- Continue to develop and refine disaster recovery plans.
- Lead, develop and inspire ITS staff.
- Develop a long-term succession plan for ITS leadership.

### **Internal and External Campus Representation**

- Collaborate effectively with the other members of the Administrative Leadership Team (Vice Chancellors, Vice Provosts, University Librarian) and with other senior leadership (Divisional Deans) to effectively support the campus mission.
- Represent the campus administration in consultations on technology with various campus constituencies and committees.
- Maintain close working relationships with academic and administrative leaders to understand and support their technology needs.
- Regularly communicate with, and seek broad input from campus constituents on technology directions, strategies and goals.
- Play a key role in the UC Santa Cruz deployment of the UCPath system by serving on local Executive Steering Committee and systemwide groups as appropriate.
- Develop and maintain strong relationships with the information-technology industry and key vendors of related products and services.
- Identify and apply for opportunities for extramural funding of computing and networking that will strengthen support for research and scholarship.
- Represent the campus on government, professional, community organizations and on the UC systemwide UC IT Leadership Council on matters related to information technology policy and direction; seek to maximize UCOP support for campus initiatives and programs; and assist in coordinating shared IT services across the system.
- In addition to the responsibilities listed above, the Vice Chancellor for Information Technology may be called upon to lead or participate in other activities, either local or system wide, at the request of the Chancellor or the Campus Provost/Executive Vice Chancellor.

For more information about UC Santa Cruz and its Division of Information Technology Services, please visit <https://www.ucsc.edu/> and <https://its.ucsc.edu/>.

## Skills and/or Experience

Basic qualifications:

- Bachelors degree in an Information Technology related field
- Ten or more years in Information Technology leadership and management
- Familiarity with the Information Technology needs of a higher education institution--an understanding of the mission, goals and objectives of a major research university including how information technology supports and enhances teaching, research and academic support operations
- Experience defining and delivering Information Technology services, preferably according to ITSM principles
- Demonstrated ability to lead effectively in a diverse, mission-driven environment with a variety of different constituencies
- Excellent oral and written communication skills

Preferred qualifications:

- Advanced degree in an Information Technology related field
- Fifteen or more years in Information Technology leadership and management
- Executive level leadership experience, preferably in higher education
- Information Technology leadership and management experience at a research university
- Proven team building experience
- Experience with external resources development

This position is a member of the [Senior Management Group](#) (SMG), governed by Personnel Policies for Staff Employee ([II-64 Termination of Appointment](#)). A Senior Management appointment may be terminated at will and at any time with or without cause.

## Special Conditions of Employment

- Work hours beyond the standard 8:00 a.m. – 5:00 p.m. work day. Travel (inside and outside of normal business hours) required
- Successful background check
- Financial disclosure requirements of the California Reform Act of 1974
- Annual disclosure of outside professional activities
- Mandatory trainings as required by the University of California
- Per the Child Abuse and Neglect Reporting Act (CANRA), this position has been identified as a Mandated Reporter. The selected candidate will be required to report known or suspected child abuse or neglect as defined by CANRA and will be required to sign a Statement Acknowledging Requirement to Report Child Abuse prior to commencing employment. CANRA Penal Codes, and related definitions, requirements, and responsibilities may be obtained [here](#).

## ITS Security statement

Information Technology positions are responsible for the security of systems and restricted or confidential information. The incumbent is required to follow all applicable UC policies and

departmental procedures in providing for security of the systems or applications. Supervisors are responsible for making sure their staff completes all appropriate and required security training.

**Diversity statement**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. UC Santa Cruz is committed to excellence through diversity and strives to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees. Inquiries regarding the University's equal employment opportunity policies may be directed to: Office for Diversity, Equity, and Inclusion at the University of California, Santa Cruz, CA 95064; (831) 459-3676.

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