The Office of the Campus Provost and Executive Vice Chancellor is accepting applications for the position of Associate Campus Provost. The Associate Campus Provost reports directly to the Campus Provost and Executive Vice Chancellor (CP/EVC) and works with the leadership team on a wide range of issues both internal and external to the campus. This is a part-time (50%) fiscal year appointment. The special projects will vary over time; currently, the projects concern campus graduate and undergraduate student success initiatives and institutional research and assessment. A second primary responsibility will be to represent the CP/EVC on committees, workgroups, and task forces, such as Beyond Compliance and pandemic recovery workgroups. The Associate Campus Provost will also manage, in collaboration with the CP/EVC, various administrative responsibilities, such as oversight of policy implementation and managing calls for prestigious faculty awards and prizes.

RESPONSIBILITIES
Represent the CP/EVC on committees, workgroups, and task forces in one or more of the following areas:
- Capital planning and academic space management
- Campus budgeting
- Enrollment management
- Academic planning and development

Oversee special projects at the direction of the CP/EVC:
- Institutional research and assessment projects
- Student success initiatives

SALARY
Commensurate with qualifications and experience.

BASIC QUALIFICATIONS
Full Professor at UC Santa Cruz (excluding Teaching and Emeriti Professors)

PREFERRED QUALIFICATIONS
- Experience in an academic administrative role such as department chair, associate dean, or college provost
- Experience with Academic Senate committee service
- Record of contributions to advancing diversity, equity, and inclusion in the campus community

CONDITION OF EMPLOYMENT
For appointment the candidate or appointee to a faculty administrator title must not have been found in violation of the UC and/or UCSC Sexual Violence and Sexual Harassment policies within the last 10 years; and must not have been disciplined for violating the Faculty Code of Conduct (APM 015) within the last 10 years (discipline includes a negotiated settlement agreement to resolve the matter). (For more information, see CAPM 304.241)

POSITION AVAILABLE
As soon as possible – start date will be negotiated with final candidate
DURATION OF POSITION
The initial appointment will be at fifty percent time through June 30, 2023, with the possibility of extension.

APPLICATION REQUIREMENTS
Applications are accepted via the UCSC Academic Recruit online system; all documents and materials must be submitted as PDFs.

APPLY AT https://recruit.ucsc.edu/apply/JPF00990
Please refer to Position # JPF00990 in all correspondence.

Documents/Materials
- Letter of application containing a statement of the candidate’s interests and qualifications, including contributions to diversity, equity, and inclusion through research, teaching, and/or service (required). Candidates are urged to review guidelines on statements at https://apo.ucsc.edu/diversity.html before preparing their application.
- Curriculum vitae (required).

Questions may be directed to Alicia Leahy, aleahy@ucsc.edu. All inquiries and applications will be held in the strictest confidence.

RECRUITMENT PERIOD
Full consideration will be given to applications completed by March 15, 2021. Applications received after this date will be considered only if the position has not been filled.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, or protected veteran status. UC Santa Cruz is committed to excellence through diversity and strives to establish a climate that welcomes, celebrates, and promotes respect for the contributions of all students and employees. Inquiries regarding the University’s equal employment opportunity policies may be directed to the Office for Diversity, Equity, and Inclusion at the University of California, Santa Cruz, CA 95064 or by phone at (831) 459-2686.

Under Federal law, the University of California may employ only individuals who are legally able to work in the United States as established by providing documents as specified in the Immigration Reform and Control Act of 1986. Certain UCSC positions funded by federal contracts or sub-contracts require the selected candidate to pass an E-Verify check (see https://www.uscis.gov/e-verify). The university sponsors employment-based visas for nonresidents who are offered academic appointments at UC Santa Cruz (see https://apo.ucsc.edu/policy/capm/102.530.html).

UCSC is a smoke & tobacco-free campus.

If you need accommodation due to a disability, please contact Disability Management Services at roberts@ucsc.edu (831) 459-4602.

UCSC is committed to addressing the spousal and partner employment needs of our candidates and employees. As part of this commitment, our institution is a member of the Northern California Higher Education Recruitment Consortium (NorCal HERC). Visit the NorCal HERC website at https://www.hercjobs.org/regions/higher-ed-careers-northern-california/ to search for open positions within a commuteable distance of our institution.

The University of California offers a competitive benefits package and a number of programs to support employee work/life balance. For information about employee benefits please visit https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html

VISIT THE UCSC WEB SITE AT https://www.ucsc.edu

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