Final Report
of the Task Force on
Identifying Permanent Prayer/Meditation Space @ UCSC

Submitted to the CP/EVC
06/22/18
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Executive Summary

For nearly two decades there have been various efforts to establish permanent interfaith prayer and meditation spaces on the UC Santa Cruz campus.

Leadership on this issue include representatives from Capital Planning and Space Management; the Dean of Students Office; Campus Housing and Educational Services (CHES); academic divisions and departments (e.g., Social Sciences and Environmental Studies); SOMeCA/SOAR; Asian American/Pacific Island Resource Center; student organizations such as the Muslim Student Association (MSA) and Student Union Assembly (SUA); and the University Interfaith Council, which is affiliated with the campus through the Dean of Students Office and serves all religious groups, integrating spirituality with academic life. Efforts to establish a meditation space on campus have included work by graduate students, staff, and faculty with involvement by representatives from Training and Development, the Center for Innovations in Teaching and Learning (CITL), Student Health Center, and the Library.

UCSC is the only campus within the UC system lacking a dedicated interfaith space for reflection, prayer, and meditation.

In April, 2018, Campus Provost and Executive Vice Chancellor Marlene Tromp, requested that a task force be established to review and make recommendations for establishing a permanent prayer and meditation space at UCSC. She charged Vice Provost for Student Success, Jaye Padgett, with convening this group (see Attachment 1). The Task Force, comprised of graduate and undergraduate student representatives from the Muslim Student Association, leadership from the University Interfaith Council as well as staff from Capital Planning and Space Management, Dean of Students Office, SOMeCA/SOAR, CHES, University Library, Resource Centers, PBSci, Office of the Chancellor and EVC met seven times from April 16, 2018 through June 13, 2018. See complete list of members, including project advisers in Attachment 2.

This report outlines the findings and recommendations of the group.

Historical Context

As early as the 1960s, UCSC had an integrated approach to providing interfaith use of its space. Free, dedicated space was used by the UIC through Religious Studies on campus. The Religious Studies program, established between 1967-68, expanded with Noel Q. King as its Chair and by the mid-1970’s saw an annual curriculum of 10 to 15 courses, with 500 to 800 students enrolled in any given quarter. With time, however, the program was discontinued, access to UIC was restricted, and a new approach established, emphasizing a greater need for separation of church and state. See figure 2 for timeline with key events and milestones.
In 2010-11, a meditation and yoga room was established in McHenry Library and remains in use today.

The UC Office of the President --responding to two reports developed by the President's Advisory Council on Campus Climate, Culture, and Inclusion-- signaled in a letter to the UC Chancellors his approval of the campuses addressing the need for prayer and meditation space (See Attachment 3, letter dated 8/9/12):

"I endorse fully the request to address dietary and living accommodation needs of Muslim and Jewish students, as well as other religiously diverse students, and I believe it is appropriate for campuses to cultivate opportunities to provide all students with meditation or prayer space."

On February 14, 2014, UCSC Capital Planning and Space Management sought help meeting space requests on campus via an email to campus leadership (deans, facility managers, CAOs, and space control officers). The email outlined four facility needs, including the below request for a "quiet reflection/meditation space":

Figure 1. Milestones and Events

1960s
UIC/campus integration.
UIC had dedicated space on campus.
Religious studies department went away at some point.
Free willingness (from UCSC admin) for the UIC to use space on campus as needed.

2005
Dean of Students/UIC collaboration on access to space. More access/streamlining of space reservations and UIC operations.

2010-2011
McHenry meditation-yoga room opened.

2012
UC President Yudof letter supports establishing prayer space.
BayTree Bldg Conference Rm reserved weekly for Friday prayers.

2013-2015
Program for 50-100K ASF, Student center included in proposed 2013-23 Capital Financial Plan.

2014-15
UC starts discussion about need for distinct prayer/meditation space.
Redefining Jihad student panel re: Muslim student experience.

2015
New insurance requirement marginalizes smaller faith groups.
MSA meets w/ Chancellor.

2016
Fall Qtr. First RM reserved, Natural Sciences 2 187.
Summer-volunteer-led non-discriminational campus meditation practice sessions were initiated.

2018
Fall space ISB 475, Expected to vacate space for Winter.
Muslim grad/undergrads on CDAC panel request for space + resources.
Feb 20th
SUA Resolution in favor of space passes.

2016
MSA surveyed about need for space.

2017
MSA meeting with Chancellor
Winter space ISB 413
Pres. Trump takes office w/ heightened anti-Muslim.
Spring Space ISB 477
SUA's Office of Diversity and Inclusion request to 3UGB is declined.

2018
Spring Qtr: Presentation of Muslim Student Photovoice +Action items.
Graduate student, Sougher Nojian, meets with Vice Provost, Jaye Feddett, and the Chancellor about space + resource center.
New Space for Quiet Reflection/Meditation Room (150-250 ASF) Preferred Quarry Plaza Area

“Campus Life is seeking a room of approximately 150-250 assigned square feet (ASF) to provide a quiet space for reflection or meditation. The space would be used primarily for students, but would also be available to faculty and staff. Windowed space would be preferred. 24/7 access is desired. An upcoming Student Services Space Plan effort will develop options for this need. However, there is an immediate desire for the space. An interim solution would greatly benefit the student experience in this academic year.”

Further efforts to identify a space for “counseling, meditation, and prayer” were pursued via interest by the University Interfaith Council (UIC) in building a comprehensive “Religious Center” located on campus. See complete list of UIC members.

“The University Interfaith Council provides ongoing direct spiritual and emotional counseling support to students by using existing conference and meeting rooms across campus…[providing] an array of spiritual support during times of crisis and emergencies, the UIC has requested space on campus to meet the demands of increased enrollment.”

A survey was conducted of 20 UIC organizations on- and off-campus seeking input on construction of a “Religious Center” (see Attachment 4). Sixteen of the 20 organizations responded, providing input on who would use the space should it be built, what space was needed (e.g., halal kitchen, meditation/prayer, large meeting space, special needs such as foot washing facilities) as well as how many students each organization served (see Attachment 5). Responding organizations included: Santa Cruz Hillel, Chabad Student Center, Asian American Christian Fellowship, Faith Education Action Service Together (FEAST), Lutheran Campus Ministry, Community Seed Earth Spirit Fellowship, International Student Inc., Grad Student Association, Muslim Student Association, High Street Community Church, Acts II Christian Fellowship, Santa Cruz Sikh Community/Sangat, Young Life College, Church of Jesus Christ of Latter-day Saints, and Newman Catholic Campus Ministry.

A project summary sheet was developing outlining the need for $4 million in gift funds (see Attachment 6). Via communications with Lucy Rojas, UIC did not pursue this option due to the prohibitive costs associated with the UCSC review and construction process and issues around ongoing administration of a building on campus.

In 2017, SUA’s Office of Diversity and Inclusion submitted an “Interfaith Prayer Space Proposal” to the Student Union Governance Board (SUGB) requesting two areas be considered as “collapsible, private, and non-intrusive” prayer and meditation space in the Redwood building, either third floor or the classroom adjacent to the Student Union near the bicycle co-op (see Attachment 7). The proposed space would be “open to all” in accordance with the “expectation that it is a respectful, safe, interfaith environment in which all students will exhibit respect to others regardless of potential religious or spiritual differences.” The proposal included addition of panels for both sites to separate the space and provide privacy. The student leaders met and
it was clarified that SUGB could not provide the physical prayer space that was outlined in the proposal. The purpose of the Redwood Building and Lounge is to provide a center for all students to utilize on a drop-in basis and make one-time reservations for student organizations. The spaces are not reservable for permanent use. With the limited space on campus and increase of students it was not viable to block off space that students currently depend on. Although SUGB could not provide a physical prayer space within the buildings they offered to assist in creating a resolution or running a campaign.

In March, 2018, a resolution was passed by the Student Union Assembly (SUA) in support of establishing a prayer/meditation space (see Attachment 8).

Current Status

Three spaces have been identified for Muslim community use. Two temporary and one ongoing:

1. **Temporary**: office space used for prayer/meditation is currently available on Science Hill in ISB, room 475. This space is only available from 7am to 5pm and is temporary. The MSA has been notified that they will need to vacate the space as soon as they find an alternative.

2. **Temporary**: Beginning in spring, 2017, working with Dining Services, the MSA was able to reserve a room in the University Center above the College 9 and College 10 dining hall from 8pm to 10pm for 30 days during Ramadan to break fast as well as to perform special late-night prayers.

3. **Continuing**: Weekly Jummah group prayers are held each Friday at 1:20pm in the Cervantes and Velasquez Conference room (3rd floor, Bay Tree Building). This is a conference room used for other purposes throughout the day and includes chairs and tables that need to be moved each time the room is used.

University Interfaith Council members use a number of spaces throughout the UCSC campus, including: Stevenson College, McHenry Library, outdoor spaces and Classroom Unit 1.

Space for group meditation practice have varied year to year, but currently includes a conference room within the Faculty Instructional Technology Center (room #1336 in McHenry Library). A complete summary of the history of this group, rooms they have used, and their space requirements can be found in the Other Considerations and Needs section of the report below.

Near-Term Construction Projects

Student Housing West Project

Per email communications with Sue Matthews (3/9/18), UCSC anticipates bringing nearly 3000 new student housing beds online by the school year 2022-23 through “Student Housing West” (SHW), a P3 development with Capstone Development Partners. Most of these new housing spaces will be located on the west side of campus on the current family housing site near Porter
College. As a part of this project there will be a central "HUB" with a market/cafe, meeting
rooms and study spaces, as well as space for wellness/recreational need. Although the SHW
program is a housing project, there may be an opportunity to include prayer/meditation space in
this development. The location is not ideal (i.e., not central to campus), has access issues (e.g.,
secure key cards anticipated for SHW residents only) and the hours of operation would need to
be addressed.

Nonetheless, Sue Matthews and Developer Representatives met with UIC to further learn about
needs for a prayer space. While building design and financial impacts of the entire project are
still under review, to the extent possible a prayer space will be incorporated into the project on
the west side of campus.

Science and Engineering Library

A committee, chaired by Donald Smith, professor of Physical and Biological Sciences, has
reviewed proposals for the development of the basement (former map room) and third floor of
the Science and Engineering Library. A proposal was submitted by Vice Provost for Student
Success, Jaye Padgett, for the committee’s consideration that included a request to allocate
space for prayer/meditation (see Attachment 9). The committee’s recommendations were
recently provided to the CP/EVC for review. Analysis of the pros and cons of using the third floor
as well as the map room were reviewed by the Task Force during deliberations of the
Optimization Analysis and described below.

Kresge College

Including prayer/meditation within the new and renovated Kresge College site was not deemed
feasible given that all available space has been allocated and the anticipated project timeline
wouldn’t provide any immediate solution to this need.

Task Force

Charge

In Spring 2018, Campus Provost and Executive Vice Chancellor, Marlene Tromp, requested
that a task force be established to review and make recommendations for establishing a
permanent prayer and meditation space at UCSC. She charged Vice Provost for Student
Success, Jaye Padgett, with convening this group. The group met seven times from April 16,

The Task Force’s charge was to provide the following by the end of the 2017-18 academic year
(see Attachment 1):

"Concrete recommendations about space on campus that could be permanently
allocated for prayer and meditation. ("Concrete" means identifying actual spaces on
Vice Provost Padgett further clarified, “In case spaces identified in (1) are not immediately available, recommendations about space on campus that could be allocated for prayer and meditation for at least one year. Even if a permanent solution is not immediately accessible, we would like to avoid having to identify and change spaces from quarter to quarter, as has sometimes been necessary in the past.” Vice Provost Padgett further acknowledged that “space for prayer and meditation as understood here, though it would be a great step for the campus, is different from more ambitious ideas that have been discussed, such as an interfaith religious center. While the latter is a desirable goal for the campus, it is less achievable for the time being given our campus’ severe space constraints.”

Membership

Task Force members included graduate and undergraduate student representatives from the Muslim Student Association, leadership from the University Interfaith Council as well as staff from Capital Planning and Space Management, Dean of Students Office, SOMeCA/ SOAR, CHES, University Library, Resource Centers, PBSci, Office of the Chancellor and EVC. See complete list of members, including project advisers in Attachment 2.

Process Overview

The Task Force met seven times from April 16, 2018 through June 13, 2018. Sessions were 1.5 to 2 hours in length. Gwynn Benner, Assistant Vice Provost for the Division of Student Success, served as convener and facilitator, chairing the meetings. The Task Force meeting agendas and meeting summaries can be found in Attachment 10.

Community Agreements

The Task Force identified five community agreements as guiding principles, which helped establish a positive, collegial, and constructive working environment. Among others, these included “assume good intent” and “adhere to confidentiality”. See Attachment 11 for complete list of the community agreements.

Defining Our Terms

It became clear early on that the Task Force would need to establish operational definitions for what we meant by “meet the needs” for a prayer and meditation space at UCSC.

At our May 7 meeting, we reviewed proposed definitions drafted by UIC’s Chad Mitchell to describe when a facility met the “Basic”, “Modest” and “Large Group” needs for use. At this meeting we determined a fourth definition was needed to encompass campus efforts to develop
a comprehensive, dedicated interfaith building to meet the needs not covered at other levels. See Attachment 12 for discussion.

The following definitions were approved by the group and guided deliberations in conducting the needs assessment described below.

- **Basic**: What must be provided to meet the minimum requirements in the least amount of time and with the least cost.

- **Modest**: What would be sufficient to fully meet the needs for individual prayer and meditation as well as some related faith group requirements including small group prayer and small group meeting.

- **Comprehensive, Larger Group**: What would be sufficient to meet all of the prayer/meditation space needs of faith groups (large and small) on campus for almost all of their activities.

- **Comprehensive, Dedicated Building**: What additional might be included in a dedicated (or repurposed building) interfaith building on campus to meet needs not covered in other levels (e.g., kosher kitchen, conference room, counseling rooms, large group prayer and office space).

### Needs Assessment

In addition to the definitions described above (e.g., Basic, Modest, Large Group, and Comprehensive), the Task Force considered nine categories in developing a needs assessment for this project. The categories are listed below along with the prompts that guided deliberations:

1. **Location** - Where is the ideal location? Must it be completely private or semi-private (not open to or exposed to public view)? Need for nearby access to plumbing for washing before prayer, but how close is necessary? Down the hall? Across the Quarry Plaza?

2. **Use** - What will the space be used for? What is allowable? Are group meetings ok? Or will use be restricted to prayer/meditation only?

3. **Size** - How much space is needed? One suggestion was a minimum space for 10-20 people who can meet in prayer. In 2014, Campus Life/Dean of Students requested a modest 200 ASF for a prayer/meditation space. A more comprehensive assessment analyzing the space needs for a fully functioning Interfaith Religious Center indicated that 4,000 square feet would meet their requirements. This "very rough estimate" was based on square footage estimates from Stanford University’s spiritual center.

4. **Access** - Does the space need to be accessible 24/7? Sunrise to sunset? To accommodate evening prayer, open until 9pm? Holidays? Winter and spring break?
5. **Security** - Would it need to be locked? Who would have access? If using an access coded lock, how is the code distributed? When is the code distributed?

6. **Costs/Build Out** - What financial resources would be needed? Minimal to no costs, renovation to convert the space or new construction? What ongoing financial or personnel support would be needed for maintenance?

7. **Furnishings** - What furnishings are needed? Other UC facilities have little if any furnishings.

8. **Scheduling** - Would a scheduling system be needed? If so, what/how would it be used and administered?

The identified needs changed depending upon which level was considered (e.g., Basic, Modest, etc.). Key needs rose to the surface and are summarized below (for complete, detailed results of the Needs Assessment, see Attachment 13):

**Basic Needs Met:** Central campus location, near restroom for washing, ideally near bus stop, to be used as individual drop-in and quiet space, but not for large groups and no scheduling. Would be between 200 and 250 ASF (allowing for appx. 16 people on mats in prayer/meditation), and accessible weekdays when the building was open. There would be no code or key card required and costs would be minimal to convert and maintain the space.

**Modest Needs Met:** Central campus location, many of the above would apply, with the addition that the larger size (400 to 500 ASF or capacity for 26-33 in prayer/meditation) would allow for group prayer and group meetings or even programed activities. The space would be reservable and a process for establishing priority and uses would need to be established.

**Comprehensive, Larger Group Needs Met:** This might include a comprehensive approach where multiple spaces are available throughout campus and many of the needs above would apply, with the addition that an even much larger space (750 sq ft to 1200 ASF or capacity for 50 to 80 in prayer/meditation) might have multiple rooms and would allow for additional programming, scheduling, and multiple uses of the space. A larger sized facility might also include a kitchen and additional rooms for meetings and administrative offices. There might be staff on site.

**Comprehensive, Dedicated Building:** This would be a separate building for dedicated interfaith use (4,000 to 5,000 ASF) and require a capital campaign to build. It could include multiple prayer/meeting/meditation rooms, administrative offices, 2 kitchens (one for kosher and one for standard cooking needs), and have dedicated staffing overseeing and maintaining the facility.

When conducting the Needs Assessment, additional issues surfaced (e.g., need for clarity about who on campus will be responsible for oversight and maintenance, scheduling systems and
available for their use, policies and need to break down barriers that inhibit off-campus religious groups using spaces on campus). These are discussed in the Implementation section of the report below.

Student Focus Group

Seeing the need for additional student input, a student focus group was convened on June 7, 2018. With the late notice and the timing of the meeting at the end of the quarter, only a handful of students were able to attend.

Results of the Student Focus Group can be found in Attachment 14. We reviewed four key areas in the Needs Assessment: Location, Use, Access, and Security. The participating students concurred that the ideal location would be central campus and easily accessible. They suggested it be on a well-travelled CSO route if open late. Additional insights from this session included the need by some faiths to use religious items during prayer (Q: would they be stored in the room or need to be brought to the room?) and the need for dividers separating genders during prayer. Managing a "quiet space" with faiths that use chanting in prayer was also discussed. Issues like this and others will need to be further reviewed once a space is identified and a working group should be established to review policies, outreach, and community agreements.

Further outreach is needed and should take place shortly after Fall Quarter begins to engage the campus student community, including those who meditate and those not affiliated with a traditional faith group or student organization.

**Recommendation**: Fall outreach should include attending student meetings, holding additional focus groups, and ensuring student participation on the working group charged with establishing policies and practices for implementation once a room is identified.

Review of Other UC Campus Examples

UCSC is the only UC without a dedicated prayer/meditation space. To learn about these spaces, staff reached out to the other UCs and conducted a comprehensive review of their resources, see the results in Attachment 15. The Task Force also invited staff from two sister campuses (UC Riverside and UC Davis) to share their experiences launching and maintaining a prayer/meditation on their respective campuses.

On May 2, Tina Aoun, director of the Middle Eastern Student Center, at UC Riverside, joined the group via Zoom. She shared her experience both playing a role in launching the center and dedicating the space while a student, and now managing and maintaining the facility.

On May 30, Sheri Atkinson, Interim Associate Vice Chancellor for Student Life, Campus Community, and Retention Services; and Mayra Llamas, Interim Executive Director for Student Community Center, joined the Task Force.
Discussion was guided by the following questions:

- What is the space used for? Prayer and meditation only? Yoga? Classes? Meetings?
- Can the space be scheduled?
- Where is it located?
- What are the hours it is opened?
- Is security an issue?
- How large is it? Number of people comfortably praying on mats?
- How often is it used?
- Is the space adequate for the campus need?
- Who maintains it?
- Who covers maintenance costs?
- Have conflicts arisen, and if so, how are those managed?
- What outreach is done?
- Does messaging specifically include the word “prayer”? We are noting other campus messages and signage on the door, do not.

Notes and lessons learned from these conversations can be found in the meeting summaries in Attachment 10. Key findings included:

- The UCR space is no longer large enough to meet the campus’ student needs. They are looking into larger spaces.
- In both cases, the prayer/meditation space is located within the student center/HUB. UC Riverside provides access through an outside door to a courtyard.
- Both are accessible during regular building hours.
- Maintenance and administrative expenses for their spaces are assumed by the student center/HUB as part of building costs.
- Conflicts over use of the space have arisen and are being resolved through various strategies, including convening student groups and staff decision making.
- Outreach includes notice to student orgs, signage, and websites.

More information can be gleaned from the other UCs. UC Merced just opened their new space and UC San Diego has expressed interest in having a conversation about their space as well.

**Recommendation**: Follow up with the other UC campuses once a space is identified and discussions about implementation are launched.

**Optimization Inventory and Analysis**

With the Needs Assessment concluded, Linda Flaherty of Capital Planning and Space Management, conducted an optimization study to review non-academic spaces of approximately 200 square feet or more that would meet the minimum Basic to Modest needs identified by the Task Force. Thirty spaces were selected for review, ranging from 122 sq ft to
large rooms of over 2,000 square feet. The Task Force then began working through each of the options discussing both the Pros and Cons of each.

Photos and floor plans (when available) for the optional spaces considered, can be found in Google drive by clicking on the links below:

- **ARC, Rooms 104 & 105**
- Bay Tree Building (3rd floor, Cervantes & Velasquez conference room)
- Bay Tree Building (3rd floor, Amah Mutsun conference room)
- Bay Tree Building (3rd floor, Esselen Nation conference room)
- Bay Tree Building (3rd floor, Muwekma conference room)
- Bay Tree Building Bookstore, 3rd Floor Patio
- Bay Tree Building Bookstore, Room 112
- College Nine and College Ten Commons, Rooms 100, 100a, 100b
- College Nine Namaste Lounge
- Cowell College, Provost Commons, Room 232
- Cowell College, Provost Guest Quarters, Room 235
- Cowell College, Provost Guest Quarters, Room 239
- Granary
- Hahn Student Services Building, Summer Session, Suite 140
- Humanities & Social Sciences, Room 259
- Humanities & Social Sciences, Room 359
- Humanities 1, Room 120
- Humanities 1, Room 145
- McHenry Library - Education Building, Room 0266
- McHenry Library - Education Building, Room 0292
- McHenry Library - Yoga Room, Room 0266
- Science & Engineering Library, third floor
- Student Union Assembly - OPERS food pantry & lounge
- Student Union Assembly - Redwood Building, Room 100
- Student Union Assembly - Redwood Building, Rooms 104, 104a
- Thimann Lab, Rooms 301, 303
- Thimann Lab, Room 360

**Findings**

No space considered by the Task Force met all of the identified needs. Each space would result in a compromise (e.g., displacing current users, suboptimal lighting, poor location, limited access, not close to a restroom, need for construction--some major and some minor). Every space considered is currently in use, either for storage or heavily used by students or other groups for study, social time, or events.

Three spaces were removed from consideration because they are used for academic seminars and classes (McHenry Library - Education Department spaces and Cowell College Commons/Classics Library) or because they were deemed too far from central campus.
(Granary). A number of spaces were funded by student fees through ballot measures or housing fees and would have high transaction and political costs if they were repurposed (e.g., ARC Media Center, SUA Redwood Lounge, Bay Tree third floor conference rooms, Community Room in Colleges Nine and Ten apartments, and the College Nine Namaste Lounge). Others would be expensive to renovate (e.g., Thimann lab room 360). Still others would require costly new construction (e.g., Bay Tree third floor patio enclosure, new modular trailer sited on campus, Science and Engineering Library third floor and map room).

A number of spaces have fewer costs and more closely meet the identified needs: (1) Cowell College Commons Guest Housing—there are 2 apartments that have bathrooms; both are adjoining and could be used for multiple prayer/meditation purposes including a drop-in quiet space and a group meeting space; (2) Hahn Student Services #140 a suite that is currently used by two staff from Summer Session, though it has restricted building hours, closing at 5pm; and (3) the Bay Tree Bookstore #112, is used routinely for seasonal merchandising and would require constructing a wall to replace the current metal gate.

One space (the ID and Bookstore Buyback space in the Bay Tree Bookstore, room 106/108) met virtually all of the needs and seems to have the fewest associated “costs.” It is located centrally in Quarry Plaza near bus stops, well-traveled paths, and is well lit at night. It is an enclosed space with a single door to Quarry Plaza and would not require major construction. It encompasses two rooms that could be used for different prayer/group purposes. It is near a bathroom and student services (SOMeCA, Career Center, and Resource Centers). It is not a student fee funded space; however, was funded through external financing and auxiliary reserves. It is currently being used and would require moving the ID and BuyBack services, perhaps to the Bay Tree Bookstore merchandising space in room 112 or the second floor.

All of these spaces were plotted on the graph below. These images reflect an attempt to capture a continuum and the nuances from the many multi-dimensional tradeoffs when comparing the different spaces. The X axis reflects high to lowest “costs” moving upward along the axis. Costs include cash outlay or high political/transactional costs of taking over the space. The Y axis reflects spaces that increasingly meet the identified needs. The top right corner is the sweet spot where there are the lowest costs and most needs are met.

We want to note that this was not a rigorous, numerically driven analysis, but rather subjective and based on the information we were given and what we could gathered from the Task Force’s own collective wisdom and understanding of these spaces.
Guiding Principles in Decision Making

As no space is ideal and there are compromises to be had with any space considered in the optimization analysis, the Task Force recommends the EVC consult with the assigned users of the space before the final decision is made. There may be things that the Task Force missed or...

Figure 2. Prayer & Meditation Space Optimization Analysis

<table>
<thead>
<tr>
<th>Lowest “costs”</th>
<th>Best Fits Needs, with Minimal Costs</th>
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<tbody>
<tr>
<td>- No displacement</td>
<td>Bay Tree Bookstore, 106108 (ID services and Book Buyback) - space available if 112 merchandising moved inside bookstore</td>
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<tr>
<td>- No construction</td>
<td>Needs Met, but with Some Costs</td>
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<tr>
<td>- No politics</td>
<td>Crowell College Guest Housing, 232</td>
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<td>Crowell College Guest Housing, 235</td>
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<tr>
<td></td>
<td>Crowell College Guest Housing, 239</td>
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<td>Hahn Student Services, 140 suite used by summer session - restricted hours</td>
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<td></td>
<td>Bay Tree Bookstore, 112 (merchandising) - wall construction needed</td>
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<td>Needs Not Met as Well, Costs not as High</td>
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<td>DPRS Offices &amp; Support Space, 137</td>
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<td>Humanities 1.145 (conf. room)</td>
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<td>Humanities 1.120 (lab)</td>
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<td>Humanities and Social Sciences, 259 (conf. room)</td>
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<td>Humanities and Social Sciences, 348 (lab)</td>
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<td>Science &amp; Engineering Library, Lower Level (Map room)</td>
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<td>Very High “costs”</td>
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<td></td>
<td>Bay Tree Bookstore, Patio - construction costs</td>
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<td>Bay Tree Conf Room, 318 (Cervantes) - political costs</td>
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<td>Bay Tree Conf Room, 335 (Amath Mutsun) - political costs</td>
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<td>Bay Tree Conf Room, 352 (Esselien) - political costs</td>
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<td>Bay Tree Conf Room, 351 (Munkema Olsen) - political costs</td>
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<td>College Nine Community Room, 109/110A/B - political costs</td>
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<td>Student Union Redwood, 100 - political costs</td>
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<td>Student Union Redwood, 104/104A - political costs</td>
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<td>Academic Resource Center (Press Cln) - Rms 104/105 - political costs</td>
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<td></td>
<td>College Nine Namaste Lounge, 2001/2002 - political costs</td>
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<td></td>
<td>Thirman Labs, 360 - high costs / building function / no windows</td>
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<td>S &amp; E Library; third floor - construction costs</td>
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All Needs Met
- Size
- Secure
- Central
- Accessible
- Near restrooms
weren’t aware about regarding the current and future planned use of the spaces we have identified as possible choices. We respectfully suggest also that the following guidelines be considered when reviewing and making a decision around which location should be selected as a prayer/meditation space at UCSC:

1. Anyone (or unit) that is displaced in this process should receive adequate (or better) space somewhere else on campus.
2. Undergraduate and graduate students should not be adversely impacted.
3. The Capital Planning and Space Management transfer and use agreement should include the time frame for the loan or permanent transfer as well as type of use, who will be responsible for oversight, ongoing maintenance, and resolution of conflicts of use, and other implementation issues.
4. The identified space should be sufficient to meet the needs of the campus community members from all faiths, beliefs, and backgrounds to quietly reflect in any way that is meaningful to them.

Implementation

The Task Force has identified several spaces that meet the Basic to Moderate needs identified by the Task Force. These also seem to have fewer costs (see graph above). However, all of these spaces will take some time to repurpose. Thus, the Task Force recommends continuing to use an alternative, temporary space for the 2018-19 academic year. Per communications with Greg Gilbert, chair, Environmental Studies (06/20/19), they will continue to provide a small office through 2019 if necessary.

Recommendation: Continue to use space provided by Environmental Studies within the Social Sciences Division through academic year 2019.

A number of steps will need to follow identification of the space for the implementation phase to run smoothly. Oversight of this process is needed.

Recommendation: Convene a Working Group with broad stakeholder engagement to develop policies and community agreements around practices for the space once it is identified.

Issues to Address

The Task Force identified the following issues deemed essential when moving forward with implementation:

- **Funding**: budget oversight, funding sources, and determining the costs of construction, maintenance, supplies and equipment (chairs, cubbies, mats, carpet cleaning, ongoing operational costs including annual debt service payment if applicable).
- **Oversight**: management, maintenance, scheduling (if appropriate).
- **Conflict Resolution**: who is managing and how will conflicts be resolved?
- **Community Agreements for Use and Signage**: three other UC campus signs use words such as “reflection”, “contemplation”, “quiet space”, but do not use the word “prayer”. What would the UCSC signage and messaging (i.e., website) include?
- **Outreach**: communication about availability/use, development of a website, and student engagement.
- **Scheduling**: If the solution, in addition to a drop-in private prayer/meditation/reflection space, allows for a portion of the space to be scheduled for group activities such as group prayer and group discussions, then it is important that the University ensure that the reservation process for that part of the space supports all faith groups equally without preference of one faith group’s use over another. The administration of that process could involve existing faith-neutral mechanisms such as the University Interfaith Council or may be done in other faith-neutral ways.
- **Security**: ensuring safety if open late, including CSO routes are modified if needed.

**Other Considerations and Needs**

The Task Force focused its efforts as outlined in the charge (see Attachment 1), first to understand the broad needs, then to identify optional spaces, then develop an analysis of the pros/cons of each option. Further, as noted in the charge, “space for prayer and meditation as understood here, though it would be a great step for the campus, is different from more ambitious ideas that have been discussed, such as an interfaith religious center. While the latter is a desirable goal for the campus, it is less achievable for the time being given our campus’ severe space constraints.”

Given this directive, the Task Force sought to emphasize the need of students for a drop-in, centrally located space, but respectfully suggest the broader campus needs for scheduled group meditation for faculty, staff, and students as well as review of policies around access for UIC faith-based organizations be considered now or in the near future.

We include the following information provided by members of the Campus Meditation Group and the UIC.

**Campus Meditation Group Statement**

The UCSC Campus Meditation group is a grassroots effort formed two years ago with the intention of bringing a non-denominational, free meditation practice to students, faculty, and staff here on the campus and at SVC. The intent was to offer the opportunity to learn to enhance thoughtful, mindful, calm mind states in student, faculty, and staff; to give people a place where they could practice with others in the campus community; and, to reinforce efforts to improve student outcomes on campus.

It is scientifically proven that meditation helps to alleviate stress, and other common issues around learning and work. See more here: [https://sites.google.com/ucsc.edu/meditation/benefits-of-meditation](https://sites.google.com/ucsc.edu/meditation/benefits-of-meditation)
The group established offerings of 20-minute meditation practice at various campus locations, and continues to operate Monday through Friday. A typical session has between 5-17 attendees. We have offered as many as four sessions/week during some quarters.

The group’s initial meditation leaders were:
Bettina Aptheker, faculty
Scott Campbell, staff
Meg Corman, staff
Jody Greene, faculty
Mary Knudtson, AVC Student Health and Wellness
Dean Mathiowetz, faculty
Nathan McCall, staff
Jim Moore, Assistant Dean Graduate Division
Dana Takagi, faculty (now emerita)
Frank Widman, Staff Human Resources

Initially we also had two graduate students, Kirsten Rudestam and Christy McCullen, involved as well as Talia Lesser, an undergraduate student who led a student meditation group in Cowell College.

Spaces used:
The rooms we used were offered in locations where staff were amenable to us using their rooms (at no charge) during the lunch hour. Rooms have included:
Mural Room of Student Health Services
Merrill Lounge
Humanities-2 Room 359
Education Room 0292 (back side, ground floor McHenry Library)
FITC Room 1336 (McHenry Library)
Kerr Hall Rooms 8, 60, 129 and 307
SVC Room 1106

Challenges:
With no funding and no officially sanctioned “home” for this program, the program is run off the grace of the volunteer leaders, who are all employed in full-time University work that must be their first priority.

Some challenges we have faced include:
1) it takes effort to find available spaces for the sessions to run in. As noted, we have had the support of a number of individual departments that have enabled us the use of certain rooms each quarter. We have found that people don’t tend to go across campus for a session – they want it close to where they spend most of their time, thus our McHenry Library (FITC room) location has been most central and most well attended.

2) it has been challenging to keep a group of qualified volunteer leaders available to provide these sessions on the same weekday and at the same location every quarter.

3) it is hard to get the word out across campus in a significant way without dedicated staff time for this and/or a small printing budget (for posters, promotional materials, session signage, etc.). The volunteers have announced it via an assortment of campus listservs, through TuesdayNewsday, and have tried promoting our meditation website
(https://sites.google.com/ucsc.edu/meditation/home) via other sites, such as on the Student Success homepage.

Future vision:
Our hope is to expand the practice by utilizing dedicated spaces in centralized locations that would be close to our student, faculty, and staff populations.

Ideally, we would like to offer spaces that could use not only chairs, but mats and cushions, to accommodate different physical and preferential conditions. Ideally, it would be a space dedicated wholly and solely to contemplative practices such as meditation and prayer, available to all groups interested in these types of activities.

University Interfaith Council Statement

On-campus Space Needs Identified by the University Interfaith Council

1. A “Smaller” space for individuals and small groups, that can be reserved for activities, events and services
2. A “Larger” space that can be reserved for activities, events and services.
3. A “drop-in” Space that does not need reservations for daily Prayer and Meditation.
4. A counseling room that can be reserved for 1:1 counseling between students and faith leaders.
5. Food preparation space that can be made faith-group appropriate (such as Kosher and Halal).
6. Storage space for Interfaith materials such as tabling materials, certain materials for religious services, etc.

While this meeting seems focused on #3, all of these represent unmet needs for students on campus.

There are accommodations for reserving space for #1 and #2, but current policies make it very difficult to meet students’ needs in a consistent way such as:

- The inability to reserve a consistent weekly space for services/meetings (except those held on Sunday mornings when space is always available)
- New insurance requirements making it impossible for smaller, less well funded faith groups to have meetings and events on campus
- Constantly moving locations greatly reduces students’ ability to drop in as needed
- Even the monthly Interfaith Council meetings are required to change locations during the quarter because we cannot reserve a specific space more than once or twice a quarter

Usage Survey Responses

Question 1: What building do you regularly use for prayer/meditation on campus?
   1. None
   2. Classroom Unit 1
   3. Stevenson recreation lounge
4. Occasionally Stevenson sites
5. McHenry library (I already filled form out but making sure info got recorded.
6. The great outdoors (anywhere we can find a secluded spot.

Question 2: When/how often do you use that space?
1. We use various rooms we are assigned each Wednesday night.
2. Twice per month.
3. Once a week.
4. Once a quarter.
5. Weekly.

Question 3: Is the space reserved/dedicated for this purpose or must it be reserved each time by permission (and who do you reserve it with)?
1. I need to check, I am not the one who reserves it but it is the formal person with UCSC who schedules the rooms for UIC groups.
2. No, it is reserved through Lucy’s [Dean of Students’] office.
3. No, and it is not reserved.
4. Each time, Stevenson Program Officer.
5. Must be reserved each week.
6. No.

Question 4: If prayer/meditation is not the sole purpose of your use, what else is included in your use of the space?
1. Connecting, sharing, some reading, talking and interaction around Scripture.
2. Fellowship meetings.
3. Scripture studies.
4. Shabbat dinner.
5. Bible study and English Conversation lessons.

Question 5: What are the most impactful challenges to your use of space on campus, for UIC member group activities?
● The insurance issue is a big hassle that precludes shorter-term ad-hoc activities led by students. The bigger issue is the inability to reserve consistent space week to week and month to month. We currently have religion classes for other students in the student family apartment of one of our members to avoid the need to reserve space on campus that would be constantly moving around from week to week.
● having the location change and communicating it to students each time
● Having a quiet space to pray or talk quietly during scripture studies
● We are a small group (Santa Cruz Sikh Community/Sangat) and do not have insurance yet. We have been having quarterly kirtans (hymns of the Siri Guru Granith Sahib, the Sikh living word, put to music) with a potluck at a house near the campus on Bay. Sikhs do prayers daily and we would like to do them with the students on campus at least once a quarter if not monthly. The Sikh Student Association does do the Evening Prayer on campus sometimes (I think quarterly perhaps) but they do them in the library meeting rooms at 9 PM. I don't know as off campus people whether we can even get into the library and finding parking, etc. that time of night seems daunting. I was invited last quarter and wanted to go but need time to overcome these obstacles. We would like to be able to do Jap Ji, the Morning Prayer which we recite out loud in unison on campus sometimes...a prayer traditionally done before the sunrise...and perhaps Jap Sahib as
well--another prayer--that our group does with accompanying music and bowing. There are other prayers as well some of them can be done with accompaniment on the harmonium and tables. Traditionally they are done sitting on the floor and shoeless and with heads covered. In read traditional prayer spaces, the feet would be washed first.

- EASE OF RESERVATION PROCESS, UNABLE TO RESERVE SPACE EVERY WEEK
- not being able to reserve a regular space, need accessible location with privacy

Attachments

#1 - Task Force Charge
#2 - Task Force Members
#3 - President Yudof letter dated 8/9/12
#4 - UIC Survey re: Religious Center
#5 - UIC Survey Results re: Religious Center
#6 - UIC Space and Resource Needs Summary re: Religious Center
#7 - SUA Office of Diversity and Inclusion proposal to Student Union Governance Board (2017)
#8 - SUA Resolution for Adopting an Interfaith Meditation Space on Campus (2018)
#9 - Proposal to S&E Library committee, submitted by Vice Provost Jaye Padgett (3/21/18)
#10 - Task Force meeting agendas and summaries
#11 - Task Force Community Agreements
#12 - Defining Our Terms
#13 - Needs Assessment
#14 - Student Focus Group Results (06/07/18)
#15 - Review of other UC prayer/meditation/reflection space resources
Dear Gwynn,

I want to thank you and all of the members of the Task Force to Identify Prayer / Meditation Space for your help with this important task for the campus. As you know, space for prayer and meditation has been a felt need articulated by many people and groups at UC Santa Cruz over the years. Our campus is unusual in not having dedicated space for such a need. The EVC has made it a priority to solve this problem and has asked Student Success to lead the effort.

The EVC is looking for the following by the end of this academic year:

1. Concrete recommendations about space on campus that could be permanently allocated for prayer and meditation. ("Concrete" means identifying actual spaces on campus that could be dedicated to prayer and meditation.) Recommendations should be informed by a good understanding of what is needed and desired for such a space (something I hope that the task force can articulate). It is understood that any space likely involves some trade-offs in this respect.

2. In case spaces identified in (1) are not immediately available, recommendations about space on campus that could be allocated for prayer and meditation for at least one year. Even if a permanent solution is not immediately accessible, we would like to avoid having to identify and change spaces from quarter to quarter, as has sometimes been necessary in the past.

I want to acknowledge that space for prayer and meditation as understood here, though it would be a great step for the campus, is different from more ambitious ideas that have been discussed, such as an interfaith religious center. While the latter is a desirable goal for the campus, it is less achievable for the time being given our campus's severe space constraints.

Thanks to you again, and to the Task Force, for helping out with this important need.

Jaye Padgett
Vice Provost for Student Success

Jaye Padgett
Vice Provost for Student Success: (831) 459-1804
Professor, Linguistics: (831) 459-3157
For meetings by appointment, reach Lezlie Ward at laward@ucsc.edu or 831-459-2347
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Additional Campus Advisers:

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CHANCELLORS

Dear Colleagues:

I am writing to provide an update on the July 9th meeting of the President’s Advisory Council on Campus Climate, Culture, and Inclusion.

At the meeting, I provided members with copies of the reports submitted by your campuses in June on the progress and goals of the local campus climate councils. I appreciate your taking the time to provide those materials. As you know, my Advisory Council was formed two years ago and the Council members level of engagement and thoughtful guidance has well served our entire UC community. I fear, however, that not all of our campuses have had the same level of deliberation and progress. I have, therefore, asked the Council to provide some level of assessment and guidance that I can share with each of you. The Council will be providing feedback in the coming weeks, and I look forward to sharing that with you.

Two other reports were presented at the meeting. Mr. Rick Barton of the Anti-Defamation League and Ms. Alice Huffman of the California NAACP issued their fact-finding report on Jewish student campus climate. Imam Jihad Turk, Professor Tyrone Howard, Ms. Nan Senzaki, and Mr. Armaan Rowther issued a report and recommendations on Muslim and Arab student campus climate. A press release and both reports can be found online at http://www.universityofcalifornia.edu/news/article/28016. I know you join me in expressing appreciation to all the members of the Council who prepared reports and gave of their time during campus tours.

The reports shed light on the challenges our campuses face in making environments more inclusive and welcoming for Jewish, Muslim, and Arab students. The narratives should also encourage us to examine more deeply the authors’ impressions both specifically with respect to these communities, as well as generally in terms of the impact on other religiously and culturally diverse communities at UC.
I have asked members of my staff to review closely the recommendations issued in both reports and to provide me with additional analysis on each. I also welcome your and your local campus council comments and feedback.

I have also asked Vice President Sakaki and General Counsel Robinson to review the policy recommendations included in both reports and to submit to me their analysis. I believe our current policies, however, may go as far as they can, given constitutional limitations. As I have said before, I will continue to be the first to defend our students' and faculty's right to free speech under the U.S. Constitution.

Several recommendations have been assigned leads from my office. Both reports recommend that UC begin collecting religious identity demographic data on a voluntary basis. Along those lines, Vice President Sakaki has agreed to meet with student leaders working on such an initiative to explore further the recommendation. Academic Personnel Vice Provost Carlson has agreed to have a faculty diversity working group she co-chairs take up a recommendation to consider best practices for inclusion of religious diversity among faculty. In addition, my communications staff will review protocol for the release of systemwide messages related to campus climate and inclusion incidents and events as recommended by one of the reports.

A majority of the recommendations in both reports are campus decisions, such as those recommendations dealing with cultural competency training and ethnic studies or diversity-related curriculum, and will be left for you and your councils to consider. I endorse fully the request to address dietary and living accommodation needs of Muslim and Jewish students, as well as other religiously diverse students, and I believe it is appropriate for campuses to cultivate opportunities to provide all students with meditation or prayer space. I also endorse fully the recommendation to increase communication and visibility of the bias and incident reporting system my office launched in September 2010. During the course of their visits, the Council members found that a majority of students they met with did not have knowledge of the system or where to report incidents of intolerance or bias. We need this to change. Finally, as suggested by the reports, I encourage each of you to review the current rosters of your advisory councils for increased inclusion of various student communities, including those from religiously diverse backgrounds.

I ask that each of your councils provide an update to Interim Coordinator Bernal on the status of discussion or actions regarding campus recommendations before the next meeting of my Advisory Council on October 22.

I very much appreciate your continued, vigilant attention in striving to make our campuses more inclusive communities for all students, faculty, and staff. As the
Advisory Council continues to address issues for a broad range of campus community members, I will make sure to keep you fully apprised.

With best wishes, I am,

Sincerely yours,

[Signature]
Mark G. Yudof
President

Enclosure

cc: Members, President’s Advisory Council on Campus Climate, Culture, & Inclusion
Provost Dorr
Senior Vice President Dooley
Vice President Sakaki
General Counsel Robinson
Vice Provost Carlson
Associate Vice President Tierney
Dean Edley
Secretary & Chief of Staff Kelman
Interim Coordinator Bernal
Executive Vice Chancellors
Summary of Recommendations, Status Update, & Campus Suggestions
Barton-Huffman Report on Jewish Student Campus Climate
Turk-Howard-Senzaki-Rowther Report on Muslim/Arab Student Campus Climate

Note: UCOP encourages comments and feedback from local campus climate councils. In order for campus feedback to be incorporated in an update to the President’s Advisory Council on Campus Climate, Culture, and Inclusion at the next meeting on October 22, 2012, campuses are asked to provide a first round of updates to Interim Diversity Coordinator Bernal (jesse.bernal@ucop.edu) by October 12, 2012. Should any progress, formal consultation with University communities (i.e. faculty, students, and staff) will be sought on policy-related recommendations.

### Policy Recommendations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Current Status</th>
<th>Suggestion for Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopt a hate speech-free campus policy (Jewish report Recommendation #2)</td>
<td>Policy review by UCOP Student Affairs and General Counsel within 75 days</td>
<td>None at this time</td>
</tr>
<tr>
<td>Adopt a UC definition of anti-Semitism and identify examples of anti-Semitic incidents (Jewish report Recommendation #4)</td>
<td>Policy review by UCOP Student Affairs and General Counsel within 75 days</td>
<td>None at this time</td>
</tr>
<tr>
<td>Review policies on University neutrality and sponsorship of student organization and academic program events and activities; develop model institutional protocols to ensure balanced perspectives are shared over time (Jewish report Recommendation #1)</td>
<td>Policy review by UCOP Student Affairs and General Counsel within 75 days</td>
<td>None at this time</td>
</tr>
<tr>
<td>Review policies on use of cameras in public spaces on campus (Muslim/Arab report Recommendation #5)</td>
<td>Policy review by UCOP Student Affairs and General Counsel within 75 days</td>
<td>None at this time</td>
</tr>
</tbody>
</table>

### Systemwide Recommendations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Current Status</th>
<th>Suggestion for Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collect population data on religious identity (Jewish report Recommendation #5 and Muslim/Arab report Recommendation #9) and expand Middle Eastern ethnicity category on undergraduate application (Muslim/Arab report Recommendation #9)</td>
<td>Vice President of Student Affairs Sakaki will meet with students to discuss</td>
<td>None</td>
</tr>
<tr>
<td>Develop model protocol for climate related communications or statements (Muslim/Arab report Recommendation #3)</td>
<td>Associate Vice President of Communications Tierney will review UCOP protocol</td>
<td>Campus council considers/discusses related to campus protocol; Provide update within 75 days</td>
</tr>
<tr>
<td>Council should recommend to the faculty diversity working group to consider best practices for inclusion of religious diversity among faculty (Muslim/Arab report Recommendation #2d)</td>
<td>Vice Provost of Academic Personnel Carlson will review with faculty diversity working group</td>
<td>None</td>
</tr>
<tr>
<td>President Yudof should meet with Muslim student leaders from each of the campuses (Muslim/Arab report Recommendation #8)</td>
<td>Under consideration</td>
<td>None</td>
</tr>
</tbody>
</table>

July 31, 2012
Summary by UCOP Diversity Coordinator (jesse.bernal@ucop.edu)
Page 1
## Campus Recommendations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Current Status</th>
<th>Suggestion for Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address dietary and living accommodation needs of Muslim and Jewish students, and other religiously diverse communities <em>(Jewish report Recommendations #6 &amp; #7 and Muslim/Arab report Recommendations #10 &amp; #11)</em></td>
<td>Endorsed by President Yudof; Submit to campus councils and Council of Vice Chancellors for Student Affairs for discussion and/or consideration</td>
<td>Campus councils and VCSA Council consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>Provide a student meditation or reflection space on campus <em>(Muslim/Arab report Recommendation #1)</em></td>
<td>Endorsed by President Yudof; President discussed with Chancellors on July 11; Provost discussed with Executive Vice Chancellors on July 26; Submit to campus councils and Council of Vice Chancellors for Student Affairs for discussion and/or consideration</td>
<td>Campus councils and VCSA Council consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>Increase communication and visibility of systemwide reporting hotline <em>(Muslim/Arab report Recommendation #6)</em></td>
<td>Endorsed by President Yudof</td>
<td>Campus council or appropriate office lead to provide update within 75 days</td>
</tr>
<tr>
<td>Develop cultural competency training <em>(Jewish report Recommendation #3 and Muslim/Arab report Recommendation #2e)</em></td>
<td>Under consideration by systemwide UC LGBT Task Force</td>
<td>None at this time</td>
</tr>
<tr>
<td>Include students from religiously diverse groups on Chancellors’ climate councils <em>(Jewish report Recommendation #8)</em></td>
<td>Submit to campus councils for discussion and/or consideration</td>
<td>Campus councils consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>Increase Islamic studies or courses in Middle Eastern studies <em>(Muslim/Arab report Recommendations #2a &amp; #2c)</em></td>
<td>Submit to campus councils for discussion and/or consideration</td>
<td>Campus councils consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>President should recommend the adoption of an academic diversity requirement <em>(Muslim/Arab report Recommendation #2b)</em></td>
<td>Submit to campus councils for discussion and/or consideration</td>
<td>Campus councils consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>Develop model protocol for climate related communications or statements <em>(Muslim/Arab report Recommendation #3)</em></td>
<td>Submit to campus councils and Council of Vice Chancellors for Student Affairs for discussion and/or consideration</td>
<td>Campus councils and VCSA Council consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>Designate administrative liaison for Muslim &amp; Arab communities on each campus <em>(Muslim/Arab report Recommendations #4)</em></td>
<td>Submit to campus councils and Council of Vice Chancellors for Student Affairs for discussion and/or consideration</td>
<td>Campus councils and VCSA Council consider/discuss; Provide update within 75 days</td>
</tr>
<tr>
<td>Develop model protocol for proactively addressing campus climate-related incidents <em>(Muslim/Arab report Recommendation #7)</em></td>
<td>Submit to campus councils and Council of Vice Chancellors for Student Affairs for discussion and/or consideration</td>
<td>Campus councils and VCSA Council consider/discuss; Provide update within 75 days</td>
</tr>
</tbody>
</table>

July 31, 2012
Summary by UCOP Diversity Coordinator (jesse.bernal@ucop.edu)
Page 2
UIC NEEDS ASSESSMENT QUESTIONNAIRE

Colleagues: UCSC has offered the UIC a real possibility of building a UIC space on campus. The first step is for us to share with them the needs that the UIC groups have. Therefore we have developed the following questions which we need to answer in order to develop a NEEDS ASSESSMENT STATEMENT that describes what kind of space we would collegially require. We need to have one person from your group answer this questionnaire in the next six days. Even if your group might not have need of a Religious Center please fill out the questionnaire because it will help us show the University the number of students involved in religious life on campus.

NAME OF YOUR ORGANIZATION________________________________________________________

1. How many students do you have contact with over the course of one year. (Today_______ 7year from now __________)(estimate)
2. How many students do you make contact with each week including worship_______ education,_______meditation,_______counselling,_______Social Service/justice issues_______causal contact?_________ TOTAL________
3. If a Religious Center is built would your group make use of it? Yes______,No______ , Maybe____
4. What needs for space in such a Center would you have? Private Office___, Use of a UIC office ___, Prayer space_____ Large meeting multi space _____, Storage______Special needs like a Kosher kitchen, or washing space for Muslim students?___________________________
5. If such a Center could be a possibility could you help with fundraising?___Yes_____No____, Don’t know. How much do you think members of your group and supporters might raise?___________________________
6. Describe the purpose or mission statement of your group in a short paragraph, or you can use the UIC Web site description if you desire. Please use our web site description.

7. Who is the person that should be contacted to be the official representative for your group as this process continues. Name________________________________________________________
email_________________________________________________________phone_________________
snail mail address_____________________________________________________________

PLEASE FILL OUT THIS FORM AND REPLY TO THIS EMAIL NO LATER THAN FEB. 20

The UIC on campus space Committee
RESULTS OF UIC ON CAMPUS SPACE QUESTIONNAIRE

16 written responses, Total 16 out of 20. Excellent Response!

Those written responses: Hillel, Chabad, Asian American, Feast, Lutheran, Seed, International Students, Grad Students, Muslim, High Street, Acts II, Sikh, Young Life, IV, LDS, Newman

This year number of student contacts: 2,582+

7 Years from now estimate: 5280+

Number of students contacted each week 848

Would you use the Facility? 11 Yes 4 maybe 2 no response

Which Rooms? 7 UIC office, 3 private office, 8 prayer room, 123 multipurpose large space, 5 storage, 2 Kosher Kitchen, 2 special Washing space

Help raise funds? 8 yes 2 no 6 don’t know

Note: These figures based on needs assessment survey by UIC Feb, 2017
## UNIVERSITY INTERFAITH COUNCIL SPACE NEEDS SUMMARY

### Shared Space Needs

<table>
<thead>
<tr>
<th>UNIT</th>
<th>ASF MIN</th>
<th>ASF MAX</th>
<th>TYPE</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>100</td>
<td>110</td>
<td>Private</td>
<td>Can be combined in one service room</td>
</tr>
<tr>
<td>2</td>
<td>100</td>
<td>110</td>
<td>Private</td>
<td>Can be combined in one service room</td>
</tr>
<tr>
<td>3</td>
<td>100</td>
<td>110</td>
<td>Private</td>
<td>Can be combined in one service room</td>
</tr>
<tr>
<td>4</td>
<td>180</td>
<td>200</td>
<td>Cubicle</td>
<td>Fully code compliant kitchen with appliances</td>
</tr>
<tr>
<td>5</td>
<td>100</td>
<td>110</td>
<td>Private</td>
<td>Refrigerator, sink, small kitchen appliances, small kitchen tables.</td>
</tr>
<tr>
<td>6</td>
<td>100</td>
<td>110</td>
<td>Private</td>
<td>Refrigerator, sink, small kitchen appliances, small kitchen tables.</td>
</tr>
<tr>
<td>7</td>
<td>100</td>
<td>110</td>
<td>Private</td>
<td>Refrigerator, sink, small kitchen appliances, small kitchen tables.</td>
</tr>
<tr>
<td>8</td>
<td>180</td>
<td>200</td>
<td>Cubicle</td>
<td>Fully code compliant kitchen with appliances</td>
</tr>
<tr>
<td>9</td>
<td>280</td>
<td>310</td>
<td>Shared Space Needs</td>
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</tr>
<tr>
<td>10</td>
<td>200</td>
<td>300</td>
<td></td>
<td></td>
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<tr>
<td>15</td>
<td>300</td>
<td>400</td>
<td></td>
<td>20 - 26 person</td>
</tr>
<tr>
<td>16</td>
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<td>to seat 60 - 100 person</td>
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<tr>
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<td>200</td>
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<td></td>
</tr>
<tr>
<td>23</td>
<td>2,760</td>
<td>3,850</td>
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<td>Net usable SF as Office Occupancy</td>
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<tr>
<td>24</td>
<td>414</td>
<td>578</td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>3,174</td>
<td>4,428</td>
<td></td>
<td>Includes structural, restrooms, electrical/mechanical/telecom rooms, elevators, and</td>
</tr>
<tr>
<td>26</td>
<td></td>
<td></td>
<td></td>
<td>major circulation</td>
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<tr>
<td>27</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>4,883</td>
<td>6,812</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Interfaith Prayer Space Proposal

Student Union Governance Board,

Overview

On behalf of the Student Union Assembly’s Office of Diversity and Inclusion, we would like to submit this proposal for an interfaith prayer and meditation space for students who demonstrate a need on our campus. A prayer space would be beneficial to students spending time on campus and who require a safe and quiet space for private prayer and meditation. Currently on campus there is no facility that provides a space for either meditation or interfaith prayer; this is a pressing issue as it had led many students with no other option but to pray underneath stairwells and in bathrooms. It is unacceptable that students have resorted to these areas for prayer due to the lack of prayer space on our campus; especially considering our campus’ commitment to celebrating diversity and the inclusion of students of all backgrounds, cultures and beliefs. Thus, on behalf of students of all religions and spiritualities, we ask that this board consider the needs of all religious and nonreligious students and allocate an area for the aforementioned. The areas we considered to resurrect a collapsable, private and non-intrusive prayer space would be located in the Student Union Building on the third floor adjacent to the Student Union Office, or potentially in the building adjacent to the Student Union attached to the bicycle co-op.

Goals

1. As a UC campus we embrace diversity in all its forms and strive for an inclusive community that fosters an open, enlightened and productive environment. Having a prayer space would promote a healthy environment and allow students to freely express and exchange their beliefs and differences in a safe, enclosed space.

2. As a collective we also believe in free exchange of ideas that require mutual respect and consideration of those differences. This space would provide a common area in accordance with these principles, allowing students who come from different backgrounds to congregate in a meaningful and respectful manner. All students would be allowed to utilize the space in accordance with the expectation that it is a respectful, safe, interfaith environment in which all students will exhibit respect to others regardless of potential religious/spiritual differences.

3. Ultimately, our goal for this interfaith prayer space is to create the first and only multifaith center for students of all religions/spiritualities as a safe space for prayer and meditation, and use for celebration of all the different faiths represented by students at UCSC.
Specifications

Third Floor Student Union Building: Office Space adjacent to Student Union Office
The initial space for consideration is in the third floor common area facing the north side of the room. This space would be quiet enough so that prayers can be held without noise or distraction. The dimensions for the area (shown above) from left would resurrect a panel 11ft long, following a center panel 15ft long, and another panel 11ft long to the right. These panels would be collapsible and efficient for maintaining a quiet and non-distracting space for prayers and meditation.

Redwood Building: adjacent to Student Union second floor
The second area we are considering is the redwood building open area room. This space would also be convenient the area if very quiet and would not disturb students or other offices. These panels would be resurrected adjacent to the north side of the room closest to the main entrance facing the quarry area. These dimensions are 12ft 9in, by 15ft, by 12ft 9 in along the dotted line (shown above). This room would be ideal for the interfaith prayer space, with more space and obscure area.
Resolution for Adopting an Interfaith Meditation Space on Campus
2017-2018

WHEREAS, the current political climate has explicitly targeted Muslims through executive orders, such as the Muslim Ban along with the current US administration being openly Islamophobic¹;

WHEREAS, there has been a 44 percent increase in anti-Muslim hate crimes and from 2014 to 2016, anti-Muslim bias incidents jumped 65 percent²;

WHEREAS, there have been reported incidents of Islamophobia on local campuses such as a Muslim woman getting her hijab pulled off at San Jose State University³;

WHEREAS, white supremacists have been emboldened to express hate against marginalized communities on campuses across the nation including at UCSC⁴;

WHEREAS, Muslims at UCSC do not feel safe to freely practice Islam on campus;

WHEREAS, Muslims have 5 obligatory prayers to perform daily⁵ and there is no permanent, accessible, and designated safe space on campus or off campus to perform these prayers, given that the nearest mosque is in Capitola⁶;

WHEREAS, Muslim students resort to praying outside or in uncomfortable public spaces that make them vulnerable to attack or scrutiny such as parking garages, in narrow hallways, or even underneath staircases;

WHEREAS, praying is a crucial component to the mental and spiritual health of Muslim students at UCSC and without a permanent, accessible, designated safe space

¹https://www.brennancenter.org/sites/default/files/publications/BCJ_Islamophobic_Administration.pdf
⁵https://www.islamreligion.com/articles/9/second-pillar-of-islam/
⁶https://www.google.com/maps/dir/University+of+California+Santa+Cruz,+1156+High+St,+Santa+Cruz,+CA+95064/@36.9788196,-122.0600884,13z/data=!3m1!4b1!4m13!4m12!1m5!1m1!1s0x808e41a2ff8cbf4f:0x3a8e3b7c928320d5f2m21d-122.0582972!2d36.9914738!1m5!1m1!1s0x808e41a2ff8cbf4f:0x3a8e3b7c928320d5f2m21d-121.984828!2d36.967525
for Muslims to practice their faith, their ability to succeed academically and socially is inhibited;
THEREFORE BE IT RESOLVED, that the Student Union Assembly strongly advocates for and urges that the UCSC administration adhere to the Free Exercise Clause of the First Amendment of the US Constitution which states that “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof,” by ensuring that Muslim students at UCSC are not prohibited from exercising their right to religious freedom.

THEREFORE BE IT FURTHER RESOLVED, the Student Union Assembly agrees that Muslim students at UCSC have the right to worship freely and must be given a permanent, accessible, and safe space to exercise this worship.

THEREFORE BE IT FURTHER RESOLVED that the Student Union Assembly demands that Chancellor Blumenthal and Executive Vice Chancellor and Campus Provost Tromp publicly express their commitment to support the designation of an interfaith meditation/contemplation space that can be used by all students on campus as a safe and accessible space for reflection, worship, or contemplation. This space must be made available to Muslim students for daily use in order to allow Muslim students to practice their religion freely and safely, which is especially pertinent for the spiritual, mental, academic, physical and social well-being of Muslim students in this current political climate of open and extreme Islamophobia.

THEREFORE BE IT FINALLY RESOLVED that if the UCSC Administration does not respond accordingly to the utter lack of a permanent and accessible space for Muslim students to practice their religion freely and safely, meanwhile other UC campuses have already ensured this for their students, the Student Union Assembly will support any and all direct actions, such as protests, by working with our MSA, Muslim students at UCSC, Muslim students at other UC campuses, and allies to ensure that Muslim students at UCSC are heard and our collective need for a permanent, accessible, and safe space to worship are addressed as stated above.
PROPOSAL
Securing Permanent Interfaith Prayer/Meditation Space
At the Science & Engineering Library

Proposal
We are seeking consideration in the UC Santa Cruz Science and Engineering Library build out for the inclusion of an interfaith prayer and meditation space to support contemplative time and meet the religious practice needs of the Muslim community on our campus. At minimum, a dedicated, permanent space is needed to accommodate 10-20 individuals who can meet in group prayer with access to the space from sunrise to sunset daily, preferably even on weekends.

The Science & Engineering Library site is a perfect location. It is central to campus, easily accessible, and library hours convenient (8am to 12am, except Saturday).

Justification
The University Interfaith Council and groups such as the Muslim Student Association have been seeking prayer/meditation space for nearly two decades. In fact, former UCOP President Yudof signaled approval to campus chancellors to meet this need in 2012.

With heightened anti-Muslim incidents across the nation over the past two years, our Muslim community is at even greater risk and more vulnerable as they perform 5 obligatory prayers daily. Students report using stairwells, parking garages, hallways, or public outdoor spaces.

Except for UC Santa Cruz, all other UCs have dedicated interfaith space for prayer and meditation.

Alternative Sites
Temporary space was secured in Science Hill in ISB, room 475, but students have been told use of this room will not continue indefinitely. Friday group prayers are now temporarily being held at the Bay Tree building Cervantes and Velasquez conference room, but this too is not sustainable.

Via communications with Sue Matthews, AVC Colleges, Housing, Educational Services, conversations with University Interfaith Council (UIC) are underway about including a prayer/meditation space in the “HUB” of Student Housing West (SHW). Though this proposal does bear further consideration, it would not be central to campus, access issues (secure key cards anticipated for SHW residents only?), hours, etc. would have to be resolved. The SHW project is one that will be funded by the residential students, so use of this kind would raise questions about access perhaps being limited to just residential students.
Other options have been reviewed. Including, over the past few years, space in McHenry library. One space currently available is located in the basement of McHenry library next to a study area and restrooms. This room is currently used for weekly yoga classes (per communications with Elizabeth Cowell, Campus Librarian). This space, however, does not adequately provide privacy and there are access concerns (e.g., the entry is open and the room is exposed to public view from above). Suggestions to add curtains would be insufficient and the vaulted ceiling would require construction to enclose the room. Cowell indicates that no other options within the McHenry library are available and would meet the privacy and scheduling requirements because:

1. All McHenry Library study rooms have windowed doors,
2. All McHenry Library study rooms have limited reservations, and
3. There is restricted access given library hours.

**Historical Context**

The UC Office of the President responding to two reports developed by the President’s Advisory Council on Campus Climate, Culture, and Inclusion that focused on campus climate systemwide, noted in a letter to the Chancellors from President Yudof that attention be given to specifically addressing needs of the Muslim student population (1). Yudof states:

“I believe it is appropriate for campuses to cultivate opportunities to provide all students with meditation or prayer space.” (8/9/12)

UC Santa Cruz’s Office of Capital Planning & Space Management sought help meeting space requirements on campus via an email to campus leadership (deans, facility managers, CAOs, and space control officers) on February 14, 2014. The email outlined four facility needs including the below request for a “quiet reflection/meditation space”:

**New Space for Quiet Reflection/Meditation Room – 150 -250 ASF – Preferred Quarry Plaza Area**

Campus Life is seeking a room of approximately 200 ASF to provide a quiet space for reflection or meditation. The space would be used primarily for students, but would also be available to faculty and staff. Windowed space would be preferred. 24/7 access is desired. An upcoming Student Services Space Plan effort will develop options for this need. However, there is an immediate desire for the space. An interim solution would greatly benefit the student experience in this academic year.

Further efforts to identify a space for “counseling, meditation, and prayer” were pursued via interest from the UIC in building a comprehensive “Religious Center”. See complete list of UIC members.

“The University Interfaith Council provides ongoing direct spiritual and emotional counseling support to students by using existing conference and meeting rooms across
campus…[providing] an array of spiritual support during times of crisis and emergencies, the UIC has requested space on campus to meet the demands of increased enrollment.”

A project summary sheet was developed outlining $4 million in gift funds needed (2). Via communications with Interim Dean of Students, Lucy Rojas, UIC did not pursue this option due to the prohibitive costs associated with evaluating and then building on campus as well as the limitations in control of the space as a UC Santa Cruz facility.

In 2017, the Student Union Assembly’s (SUA) Office of Diversity and Inclusion submitted an “Interfaith Prayer Space Proposal” to the Student Union Governance Board (SUGB) requesting two areas be considered as “collapsible, private, and non-intrusive” prayer and meditation space in the Redwood building, either third floor or the classroom adjacent to the Student Union near the bicycle co-op (3). The proposed space would be “open to all” in accordance with the “expectation that it is a respectful, safe, interfaith environment in which all students will exhibit respect to others regardless of potential religious/spiritual differences.” The proposal included addition of mobile panels to divide the space and provide privacy for multiple users. SUGB rejected this request.

Students continue to express frustration that this issue has not yet adequately been addressed. In March, 2018, a resolution was passed by SUA in support of establishing a prayer/meditation space (4).

Other (UC) Campus Models
Via a conversation with Lucy Rojas, all other UCs except UC Santa Cruz provide an ecumenical space for prayer and meditation. More research is being done on exactly what is provided, who uses it, when, and what related resources are made available on the other UC campuses.

Additional Requirements

Size
At minimum, space is needed for 10-20 people to meet as a group for prayer. In 2014, Campus Life requested a modest 200 SF for a prayer/meditation space. A more comprehensive assessment analyzing the space needs for an all-encompassing UIC Religious Center indicated that 4,000 square feet would meet the requirements (5). This “very rough estimate” was based on square footage estimates from Stanford University’s center.

Furnishings
Ideally, the room should have limited (or no) furniture. If it is anticipated the space might be shared by multiple individuals, then a light weight simple divider might serve to separate space. Secure storage space (e.g., a cabinet with drawers, shelves, or cubbies) for personal items when praying or meditating is needed. Walls should be unadorned (i.e., the murals in the Cervantes and Velasquez conference room are culturally problematic in the current space being
used for Friday group prayer). Ideally, the room would have carpeting that will be cleaned regularly.

_Scheduling_
Should this proposal be approved, consideration will need to be given to ensuring scheduling conflicts don’t result due to multiple users. A Task Force is being convened under direction of the Vice Provost for the Division of Student Success to further review these issues and address implementation concerns.

_Additional Considerations_
Other specific needs for a permanent interfaith prayer/meditation space include:
- Privacy (not open to or exposed to public view),
- With good lighting, and
- Nearby access to plumbing for washing before prayer.

_More about the MSA_
The MSA is a recognized student organization under the auspices of SOAR. It’s membership has grown since 2015 from approximately 35 members to 65 currently (per interview with Daisey Miranda, SOAR MSA adviser).

MSA Student Leadership (2017-18):
Shyaan Khan (skhan17@ucsc.edu), President
Talha Adil (tadil@ucsc.edu), Vice President
Zain Qazi (zqazi@ucsc.edu), Secretary
Abir Rashid (azrashid@ucsc.edu), Treasurer

_Staff Contacts:_
**Divisional Lead:** Jaye Padgett <padgett@ucsc.edu>, Vice Provost, Division of Student Success

Gwynn Benner <gbenner@ucsc.edu>, Assistant Vice Provost, Division of Student Success
Nancy Kim <nikim@ucsc.edu>, ERC Managing Director and AAPIRC Director
Sue Matthews <sdmatthe@ucsc.edu>, Associate Vice Chancellor for Colleges, Housing and Educational Services
Daisey Miranda <dmiranda@ucsc.edu>, SOAR MSA adviser
T.M. “Mosley” Robinson-Mosley (trobins1@ucsc.edu), Interim Associate Vice Chancellor, Student Development and Engagement and Dean of Students
Lucy Rojas (larojas@ucsc.edu), Assistant Vice Chancellor and Chief of Staff, Division of Student Success

_Capital Planning & Space Management Contacts:_
Karen Smith <ksmith18@ucsc.edu>, Director, Capital Planning & Space Management
David Lane <dalane@ucsc.edu>, Senior Educational Facilities Planner, Capital Planning & Space Management
ATTACHMENTS:
1 - President Yudof, Chancellors Update from CCCI (2012)
2 - UIC Project Summary Sheet
3 - SUA Proposal to SUGB (2017)
4 - SUA Resolution (2018)
5 - Square footage assessment for comprehensive UIC Religious Center
Meeting Agendas & Summaries

Wednesday, June 13 | 8:00 a.m. to 10:00 a.m.
NOTE IN-PERSON LOCATION: #61, Kerr Hall
Either call in or access online with video
Zoom Conference Access

Join from PC, Mac, Linux, iOS or Android: https://ucsc.zoom.us/j/4027776235
Or iPhone one-tap:
US: +16699006833,,4027776235# or +16465588656,,4027776235#
Or Telephone:
US: +1 669 900 6833 or +1 646 558 8656
Meeting ID: 402 777 6235

Roles:
- Facilitator: Gwynn B.
- Note taker(s): Sarah B.
- Time Keeper: Sarah G.

Agenda:
8:00 - 8:10  Introductions
Assign Roles (above)
Review Community Agreements
Agenda Review

8:10 - 8:15  Report Out on Student Focus Group (Thursday, June 7, 8:50am to 10:00am)
- Results of Needs Assessment
  1. 3 students attended; focus on furnishings and use; we’re generally on track; need to
     think more concretely about what is in room (divider?); need for additional outreach to
     get feedback from broader audience; security cameras?
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

2. Need some clear agreements on appropriate use, maintenance & cleaning; who oversees space?
3. Looking at office spaces presents a problem with inclusivity

- Next steps (Fall, 2018)

8:15 - 8:20  **Review Again the Task Force’s Charge**
1. Focus on prayer/meditation space, not comprehensive solution

8:20 - 8:30  **Additional Input to Report:**
- **UIC Informational Meeting/Survey Underway**
  1. Survey in progress; may want to include as appendix to our report; concern about how to make space inclusive (quiet & non-quiet space); who will manage space; lots of non-faith based needs
  2. UIC is surveying members (deadline last Friday); need feedback so we can include in report

- **Summary of Non-Denominational Meditation Sessions for Students, Faculty, and Staff**
  1. Aligned with our charge; may want to include as appendix to report

8:30 - 8:40  **Finalize Guiding Principles for EVC Decision Making**
1. Concern over who is in charge of space, who pays to maintain space? Who mediates issues with space?
2. Responsibility to fall to Dean of Students?
3. Location may drive responsibility assignment

8:40 - 8:45  **Stretch & Bio break**

8:45 - 9:00  **Review History Timeline**
1. Plan to include digital version in report

9:00 - 10:00  **Prioritization of Optional Spaces**
- **Review Needs Assessment**
  1. Use: need deeper digging once room is established; scheduling
  2. Access: sunrise/sunset; weekday/weekend; building hours; security
  3. Location: Needs to be central; lighting; near restroom
  4. Size: Focus on 200sf or greater to accommodate 16 people on a mat; larger spaces more complicated
  5. Furnishings: bare, unadorned with carpet; 1 or 2 chairs; cabinets/cubbys; books; prayer items
  6. Security: CSO routes; near bus stops; well trafficked
  7. Costs
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

8. Scheduling: Library system?
9. Other: Policy barriers; non-UCSC groups
   - Review Optional Spaces
   - Space Optimization Analysis

1. Basic = 200 sf
2. Eliminated spaces that should not be included in report
3. Focus on barriers to help separate options for graphing exercise

Monday, June 4 | 12:00 m. to 1:30 p.m.

NOTE LOCATION: Muwekma Ohlone Room (BayTree Building, Quarry Plaza)

Roles:
- Facilitator: Gwynn B.
- Note taker(s): Abir
- Time Keeper: Linda

Agenda:
12:00 - 12:10 **Introductions**
   Assign Roles (above)
   Review Community Agreements
   Agenda Review
   - Gwynn is going to create a report of our task force which we will all have access to
   - Linda and her department will find a stop-gap measure for the next year or so while we find a permanent space to include into the report
     - Expanding search to smaller office spaces and classrooms under 200 sq. feet

12:10 - 12:20 **Review Suggested Guiding Principles for CP/EVC Decision Making**
   - Did not have time to cover

12:20 - 12:50 **Optional Space Inventory (continued)** - review options, identify pros/cons

12:50 - 1:00 **Review Options** - Gwynn will create a chart - four quadrants with the best being in the far right highest quadrant. Number of needs met on the horizontal with most likely to be implemented on the vertical.

1:00 -1:30 **Report Development - Next Steps**
   - Structure
   - Content
   - Recommendations
Wednesday, May 30 | 10:00 a.m. to 11:30 a.m.
Kerr Hall 212

Roles:
● Facilitator: Gwynn B.
● Note taker(s): Nancy K.
● Time Keeper: Linda F.

Agenda:
10:00 - 10:10 Welcome
Assign Roles (above)
Review Community Agreements
Agenda Review
Introductions

10:10 - 10:12 Review Updated Timeline
● Added spaces to review, will add one more meeting of reviewing, 6/4
● Possible meeting on 6/11, 8-10am for draft proposal [MY ERROR, the date I was actually looking at is Wednesday, June 13th from 8-10am]
● Final report to EVC by 6/25

10:12 - 10:15 Update on Student Focus Group (Thursday, June 7 8:50am to 10:00am, Physical Sciences Building #205)
● 4-5 students committed
● Committee to help publicize to other students to attend
● May be other ways to get student input
● Input regarding use, security, access
● Interfaith Council meeting 6/5 noon at Hahn building; Sara will attend and speak on student focus group and efforts

10:15 - 10:25 Review Suggested Guiding Principles for CP/EVC Decision Making
● Homework: Review and add to the list

10:30 - 11:00 Optional Space Inventory (continued) - review options, identify pros/cons

11:00 - 11:25 Joined by UC Davis:
Sheri Atkinson, Interim Associate Vice Chancellor for Student Life, Campus Community, and Retention Services
Mayra Llamas, Interim Executive Director for Student Community Center

What is the space used for?
Can the space be scheduled?
Are there security issues?
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

How large is it and how often is it used?
Adequate for use?
Who pays for maintenance?
Conflicts in use?

- Student Community Center, includes centers, multipurpose room, UG research center, computer lab, office space;
- Reflection Room located down hall next to community kitchen; student take naps, prayer space
- Don’t schedule anything in that room, not reservable, open space during hours of operations
- Open since 2012
- Haven’t have conflict in use between groups; Muslim students approached to have library of books available, told no, work with Cross Cultural Center down hall; were also storing student organization supplies
- Students respected space, quiet
- Size 750 sq. feet, one wall lots of windows facing fountain; benches around perimeter of room; has cabinet; suggest designing space without cabinet/storage space if you do not allow storage (all or nothing); open space, not set up for one particular community
- Signage? “Reflection Room” outside, no current signage with guidelines
- Guideline: “Reflection Room is intended as a quiet space for students to reflect, meditate, study and recharge. Please honor the quiet nature of this room.”
- Word “prayer” not included to keep neutral language; campus council would probably advise against that
- Student staff of building close center
- Outdoor garden open to just RR
- Maintenance? Within budget of building funded by campus referendum dollars, managed by student affairs
- Custodial service, vacuumed in 2 x week part of custodial maintenance service; no trash cans in there intentionally
- Predominant use: afternoon prayers, study
- Could be bigger, but used by students; empty at times
- Middle Eastern Center at UCD? Staff position housed in Community Center

Discussion
- Guideline and description, UCD not using “prayer” in list of uses; understand not using in name of room; not explicit direction from university council
- Question of not have books allowed in room; for UCSC should have space for books? Depending on size of space and managed
- Will need working group on space, guidelines, signage, usage, revisit to address issues that come up, maintenance

11:30 Conclude
Monday, May 21 | 12:00 p.m. to 1:30 p.m.
Kerr Hall 212

Roles:
- Facilitator: Gwynn B.
- Note taker(s): Abir
- Time Keeper: Shyaan

Agenda:
12:00 - 12:10 Welcome, Assign Roles (above), Review Community Agreements, Agenda Review, Introductions
- Community Agreements:
  - Presuming good intent
  - Maintaining clear focus of needs of students
  - Being fully present
  - Adhering to confidentiality
- Review of needs assessment
- What we mean by “basic, moderate, comprehensive”
- Inventory of options for different spaces in team drive

12:10 - 12:15 Student Focus Group - Update on planning for this session
- Email blast to faith organizations
- Working with a small group of 3-5 students (based on responses)
- Saugher could potentially conduct a focus group with her existing research group
- Option to meet in the fall
- Doing outreach through attending organizations’ general body meetings

12:15 - 1:20 Optional Space Inventory - review options, identify pros/cons for each
- 16 spaces identified
  - Process described by Linda - focused on areas that were the highest preferred locations (Science Hill and Quarry Plaza area were most preferred)- spaces would be reallocated to students
  - Spaces met the needs assessment
  - Our goal is not to displace other students, groups, etc - unless there is another space available which better meets their needs
  - Create a document with values and guiding principles for the EVC as she considers different space options

ARC #104 & #105

<table>
<thead>
<tr>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Task Force to Identify Permanent Prayer & Meditation Space at UCSC

<table>
<thead>
<tr>
<th>Feature</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>2000 square feet</td>
<td>Would have to relocate press center/student media</td>
</tr>
<tr>
<td>Has a restroom</td>
<td>Location - not near a bus stop</td>
</tr>
<tr>
<td>Storage</td>
<td>Unknown building</td>
</tr>
<tr>
<td>Separate building</td>
<td>Cement floor in the building</td>
</tr>
<tr>
<td>Central for pedestrians (?)</td>
<td>Could displace students</td>
</tr>
<tr>
<td>Good lighting</td>
<td>Area is very dark at night - safety concerns?</td>
</tr>
</tbody>
</table>

### Baytree Patio (3rd floor)

<table>
<thead>
<tr>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>500 sq feet</td>
<td>Would require construction + costs (half a million - less than a million)</td>
</tr>
<tr>
<td>Rarely reserved</td>
<td>It would no longer be available for impromptu meetings</td>
</tr>
<tr>
<td>Well lit area- safe at night</td>
<td>Reduce light and air ventilation</td>
</tr>
<tr>
<td>Close to a bus stop</td>
<td>Full year of construction</td>
</tr>
<tr>
<td>Building is staffed until 10</td>
<td>Might require more bureaucracy</td>
</tr>
<tr>
<td>Near a bus stop</td>
<td>Need stop gap</td>
</tr>
<tr>
<td>Would not displace anyone</td>
<td></td>
</tr>
<tr>
<td>Close to SOAR</td>
<td></td>
</tr>
<tr>
<td>Close to ERC</td>
<td></td>
</tr>
<tr>
<td>Good lighting</td>
<td></td>
</tr>
</tbody>
</table>

### Baytree Bookstore #112

- this space has come up frequently in terms of student requests
- Repurpose bookstore - Sue Matthews is looking at this already

<table>
<thead>
<tr>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Access to Quarry Plaza</td>
<td>Used by bookstore currently</td>
</tr>
<tr>
<td>540 square feet</td>
<td>Gate into bookstore would need to be closed off</td>
</tr>
<tr>
<td>Individual entrance</td>
<td>Would need some remodeling (but would not be that expensive)</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>Safe, high traffic area with good lighting</td>
<td>Public restroom is a little far</td>
</tr>
<tr>
<td>Restroom in the redwood building open until 9</td>
<td>Auxiliary funded (external financing to construct so there might be a lease payment for this space)</td>
</tr>
<tr>
<td>Close to SOAR</td>
<td></td>
</tr>
<tr>
<td>Close to ERC</td>
<td></td>
</tr>
<tr>
<td>Good lighting</td>
<td></td>
</tr>
</tbody>
</table>

**Cowell Commons #232, 235**  
Guest Housing 2nd floor  
Provost controls it for guest housing

<table>
<thead>
<tr>
<th><strong>Pros</strong></th>
<th><strong>Cons</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Separate entry door</td>
<td>206 square feet - not very big</td>
</tr>
<tr>
<td>Restrooms for both adjacent</td>
<td>Not easily accessible - access isn’t as clear</td>
</tr>
<tr>
<td>One could be used for group meetings and one silent</td>
<td>Less central</td>
</tr>
<tr>
<td>Elevator is adjacent</td>
<td>Furniture would need to be removed</td>
</tr>
<tr>
<td>Open until 9 or 10 pm (?)</td>
<td>Would potentially need new carpeting/painting</td>
</tr>
<tr>
<td>Not too far from bus stops</td>
<td>Hard to find</td>
</tr>
<tr>
<td>Each room has two windows</td>
<td></td>
</tr>
</tbody>
</table>

**Cowell Commons #239**  
history/humanities - library

<table>
<thead>
<tr>
<th><strong>Pros</strong></th>
<th><strong>Cons</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>303 square feet</td>
<td>Displaces students + classes</td>
</tr>
<tr>
<td>Windows + lighting</td>
<td>Space is conducive to the community</td>
</tr>
<tr>
<td>Central (ish)</td>
<td>Move library to humanities 1</td>
</tr>
</tbody>
</table>
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

<table>
<thead>
<tr>
<th>Costs of moving</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and bookshelves in the space</td>
</tr>
</tbody>
</table>

**Hahn Suite #140**
First floor, across from admissions, right next to DRC - office would be part of the space

<table>
<thead>
<tr>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>229 square feet</td>
<td>Relocate summer session</td>
</tr>
<tr>
<td>Near DRC</td>
<td>Time to transition</td>
</tr>
<tr>
<td>Whole office (3) 80 sq feet each</td>
<td>Some renovation</td>
</tr>
<tr>
<td>Restroom close by</td>
<td>Awkward space</td>
</tr>
<tr>
<td>Proximity to dean of students office could provide some administrative support</td>
<td>Building closes at 5pm (?) Sliding door is accessible to this suite</td>
</tr>
<tr>
<td>Not too far from bus stop</td>
<td>No windows/outside lighting</td>
</tr>
<tr>
<td>parking</td>
<td></td>
</tr>
</tbody>
</table>

**Humanities 1 #120**
Humanities interdisciplinary faculty research lab - history of underutilization

<table>
<thead>
<tr>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjacent to restroom</td>
<td>Concrete floors and walls</td>
</tr>
<tr>
<td>424 sq feet</td>
<td>Would have to relocate current user</td>
</tr>
<tr>
<td></td>
<td>No outside windows</td>
</tr>
<tr>
<td></td>
<td>No carpet</td>
</tr>
</tbody>
</table>

**Humanities 1 #145**
Allocated to language and applied linguistics
Separate entrance, conference room, humanities has a lot of conference rooms

<table>
<thead>
<tr>
<th>Pros</th>
<th>Cons</th>
</tr>
</thead>
<tbody>
<tr>
<td>358 sq feet</td>
<td>Classes are held in there</td>
</tr>
</tbody>
</table>
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

<table>
<thead>
<tr>
<th>Separate entrance</th>
<th>Restroom is in adjacent building</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lighting</td>
<td>Displaces students</td>
</tr>
<tr>
<td>Close to bus stops</td>
<td></td>
</tr>
</tbody>
</table>

- College 9 Commons
- McHenry Library yoga room
- Namaste Lounge
- S&E Library 3rd floor
- Redwood Lounge

1:20 - 1:30  Meeting Review, Action Items, and Announcements

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Monday, May 7  | 12:00 p.m. to 1:30 p.m.
Either call in or access online with video

Zoom Conference Access

Join from PC, Mac, Linux, iOS or Android: [https://ucsc.zoom.us/j/4027776235](https://ucsc.zoom.us/j/4027776235)

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Meeting ID: 402 777 6235

Roles:
- Facilitator: Gwynn B.
- Note taker(s): Sarah B.
- Time Keeper: Gwynn B.

Agenda:

12:00 - 12:10  Welcome, Assign Roles (above), Review Community Agreements, Agenda Review, Introductions

12:10 - 12:20  Defining our terms: What do we mean by Basic, Modest, Comprehensive? See [draft definitions](https://example.com) developed by Chad.
- Refining of definitions to provide clarity
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

12:20 - 1:00   **Review and Develop Recommendations for Implementation**
*See Needs Assessment for work completed on these topics so far. SEE NOTES of meeting taken during discussion.*
  - Use
    * Will learn about a second campus’ approach in a future meeting with staff from UC Davis who oversee prayer/meditation space.
  - Access
  - Security
  - Other issues

1:00 - 1:20   **Draft Space: Community Agreements** (see UCR’s statement)

1:20 - 1:30   **Wrap Up, Next Steps and Announcements**
  - Student Focus Group volunteers (Sarah B., Sarah D., Saugher N., Sana S., Shyaan K., Abir R., Daisey M.)

Wednesday, May 2  |  9:00 a.m. to 10:30 a.m.
Clark Kerr Hall #212

Roles:
- Facilitator: Gwynn B.
- Note taker(s): Sarah B. and Greg C.
- Time Keeper: Linda F.

Agenda:
9:00 - 9:10   **Welcome, Assign Roles (above), Review Community Agreements, Agenda Review, Introductions**

9:10 - 9:15   **Review (Draft) Timeline with Deliverables**
  - Clarification of mission: Looking for permanent space ideally in an existing building. May need interim space if permanent space needs modification or is not immediately available.
  - 5/9 meeting is fluid due to labor action uncertainties.
  - Proposal: Hold focus groups to include more student voices. Gwynn is looking for TF volunteers.

9:15 - 9:50   **Complete Needs Assessment inherently**
  (group activity: basic - modest - comprehensive)
  Less focus on use, access, location. More on the others.

9:50 - 10:00   **Synthesize results**
Still to do: dig into access, security, “other”
Brief review of input so far
Linda F. will start work to synthesize results of this work

10:00 - 10:05  Review Inventory Results for Other UC Campus Facilities
Guest: Tina Aoun, Director, Middle Eastern Student Center, UC Riverside
- Photos of space in team drive
- Need for space driven from students
- Old space was small
- New space is in center of campus
- Use “meditation space” for terminology
- Space is not reservable
- Not congregational (individuals, not groups?)
- Open until 10pm
- Complaints:
  - Some students didn’t feel welcome
  - Have to be careful not to use as hang out space
  - Not big enough to serve MSA population for congregational prayer
- Original program intent? Individual prayer and meditation
- If new space is developed, will you give up existing space? Anticipate only one space. Still in development.
- How large a congregational space? Up to 50 students.
- Space would be used for other programming (lectures, mass, etc.)
- Size need for 50? Not yet defined.
- Custodian/student manager closes space @ 10pm
- How do the faith groups fit with other identity communities on campus? Not very well integrated in campus programming. No IFC.
- Who took leadership in resolving space use conflicts? Tina, HUB director, MSA leadership, Native American Student Assn leadership. Signage helped resolve problems.
- Who pays for maintenance? HUB
- Working to create an IFC over the summer.

10:28  Announcements

10:30  Conclude
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

Attending: Abir Rashid, Chad Mitchell, Daisey Miranda, Fatima Mohammadi, Greg Careaga, Gwynn Benner, Linda Flaherty, Lucy Rojas, Nancy Kim, Nathan McCall, Sarah Barron, Sarah Glommen, Saugher Nojan, Shyaan Khan, Talha Adil, Zain Qazi
Alternate: Alex Belisario (for Carolyn Golz, who is unable to make this meeting)
Unable to attend: T.M. (Mosley) Robinson-Mosley

Roles:
- Facilitator: Gwynn
- Note taker(s): Nathan and Lucy
- Time Keeper: Sarah G.

MEETING TOPICS:
10:30 - 10:40 Welcome, Agenda Review, Assign Roles (see above), Introductions
  - Icebreaker: Please share for what you are grateful.
10:40 - 10:42 Photovoice project (see below)
  - Gwynn asked for agreement from participants for pictures to be taken. There will be no recording/video of the meeting, just photographs.
  - There was no concern expressed about the taking of pictures.
  - The group reached consensus and photos will be allowed to be taken for this Photovoice project.
10:42 - 10:45 Community agreements
  - Presume good intent.
  - Maintain a clear focus on the needs of the students.
  - Come prepared to the meetings:
    - be responsive to inquiries
    - do your “homework” (e.g. reading)
    - Follow through on action items
  - Be fully present in this meeting. Specifically, only use technology in service to the meeting (e.g. don’t check email).
  - Adhere to confidentiality
    - If something is highly confidential, please call it out.
    - Note that Task Force participants are here representing member groups and need to report back.
    - Information can be shared, but not names (anonymize the information and only share it if there is a “business purpose” of the Task Force).
10:45 - 10:50 Review Task Force goals
  - Goals are outlined in the email from Vice Provost Padgett (access via the link above)
10:50 - 11:10 Review history of efforts to date (activity: collaborative timeline development)
  - Timeline exercise completed.
11:10 - 11:40 Identify needs (activity: basic - modest - comprehensive)
  - Group needs assessment completed.
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

11:40 - 11:45 Update on Science & Engineering Task Force (invited, Greg Careaga)
- The TF is developing guiding principles, reviewing space requests, and drafting general recommendations for the CP/EVC and University Librarian. We are on track to complete our report by our May deadline.
- Proposal submitted as placeholder (3/21/18)

11:45 - 11:55 Update on space optimization study (confirmed, Linda Flaherty)
- Linda shared about a study underway, by the EVC’s office that will be taking place over the next six to eight months. An outside consultant has been hired. The prayer/meditation space project will be part of that, but expedited to meet the timeframe the CP/EVC has set for this group.

11:55 - 12:00 Next steps
- Review action items:
  - Gwynn will send a Doodle poll to schedule remaining Task Force meeting.
  - Gwynn will add the results of the needs assessment to the chart.
- UCSC Healthy Campus Network proposal (see below)

- Announcements:
  - University Interfaith Council provided a list of space needs, as compiled from the UIC member groups
  - MSA Event on 4/26
  - Hillel free trip to Israel

12:00 Conclude

Photovoice project
Task force member, Saugher Nojan (who will be joining us via Zoom on Monday), is a doctoral candidate in Sociology and working on a comprehensive Photovoice project focused on capturing campus efforts that support Muslim students. Photovoice is a non-profit that promotes the ethical use of participatory photography for positive social change. Their vision is a world in which "everybody has the opportunity to represent themselves and tell their own story". Saugher is seeking the Task Force's permission to photographically document our work in a non-intrusive way. She is happy to not take photos of individuals who are uncomfortable with this. We can discuss this at our meeting more in depth, but would need to have consensus to move forward.

More on Health Campus Network
The UCSC Healthy Campus Network initiative is seeking proposals under broad categories such as "cultural," "social," "spiritual". Awards will be made up to $5,000. The deadline is May 1st, so we would need to move quickly if we are to submit a proposal. Applications are being accepted, here.
Task Force to Identify Permanent Prayer & Meditation Space at UCSC

Community Agreements *(approved 4/16)*

- Presume good intent.
- Maintain a clear focus on the needs of the students.
- Come prepared to the meetings:
  - be responsive to inquiries
  - do your “homework” (e.g. reading)
  - Follow through on action items
- Be fully present in this meeting. Specifically, only use technology in service to the meeting (e.g. don’t check email).
- Adhere to confidentiality
  - If something is highly confidential, please call it out.
  - Note that Task Force participants are here representing member groups and need to report back.
  - Information can be shared, but not names (anonymize the information and only share it if there is a “business purpose” of the Task Force).
Definitions to guide our discussions

Initially developed by Chad Mitchell (5/04/18)
Reviewed, revised, and approved by the Task Force (5/07/18)

What do we mean by

**Basic**: What must be provided to meet the minimum requirements in the least amount of time and with the least cost.

**Modest**: What would be sufficient to fully meet the needs for individual prayer and meditation as well as some related faith group requirements such as small group prayer and small group meetings.

**Comprehensive, Larger Groups**: What would be sufficient to meet all of the prayer/meditation space needs of faith groups (large and small) on campus for almost all of their activities.

**Comprehensive, Dedicated Building**: What additional might be included in a dedicated (or repurposed building) Interfaith building on campus to meet needs not covered in other levels (e.g., kosher kitchen, conference room, counseling rooms, large group prayer and office space).

**Notes**: Originally there were three levels with Comprehensive implying a dedicated building, but several subgroups in the meetings observed that having Comprehensive imply a building required an assumption that we could not meet most or all of the interfaith needs without having a dedicated building. So they requested splitting the Comprehensive requirements to meet almost all Interfaith needs from the specifications for a separate building.
# Needs Assessment to Identify Permanent Prayer/Meditation Space @ UCSC

## Location

<table>
<thead>
<tr>
<th>Location</th>
<th>BASIC</th>
<th>MODEST</th>
<th>COMPREHENSIVE, LARGE GROUP</th>
<th>COMPREHENSIVE, DEDICATED BUILDING</th>
<th>NOTES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Location</td>
<td>(8 # number of similar responses)</td>
<td>Indoors (3)</td>
<td>Indoors (3)</td>
<td>Private (3)</td>
<td>Private (3)</td>
</tr>
<tr>
<td>Would this need to be indoors?</td>
<td>Indoors (3)</td>
<td>Indoors (3)</td>
<td>Private (3)</td>
<td>Private (3)</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>What about privacy? Must it be completely private or semi-private (not open to or exposed to public view).</td>
<td>Private (3)</td>
<td>Semi-private</td>
<td>Private (3)</td>
<td>Private (3)</td>
<td>PRIVATE</td>
</tr>
<tr>
<td>Nearby access to plumbing for washing before prayer. But how close is necessary? Down the hall? Across the Quarry Plaza?</td>
<td>Restroom near by, no further then down the hall (2)</td>
<td>Wash area w/foot wash capacity (2)</td>
<td>Plumbing</td>
<td>Windows</td>
<td>Natural lighting (dimmable)</td>
</tr>
<tr>
<td>What about lighting? Is a window necessary? Ideal?</td>
<td>Basic lighting</td>
<td>Flexible glass on doors</td>
<td>Windows/blinds</td>
<td>Windows</td>
<td>Natural lighting (dimmable)</td>
</tr>
<tr>
<td>Where is the ideal location? Science Hill (e.g., Science &amp; Engineering library), given the large number of MSA students who are in STEM disciplines and take classes there? Quarry Plaza? McHenry library?</td>
<td>Central (3)</td>
<td>Science Hill (2)</td>
<td>Quarry area (2)</td>
<td>McHenry</td>
<td>Ideally near bus stop</td>
</tr>
<tr>
<td>2. Use</td>
<td>Drop-in for prayer/meditation only (3)</td>
<td>No group meetings</td>
<td>Quiet</td>
<td>Not reservable</td>
<td>Dedicated programming space for both drop-in prayer/meditation (2) and reservable For individual and small group use (2) Quiet</td>
</tr>
<tr>
<td>What will the space be used for? What is allowable? Are group meetings ok? Or will use be restricted to prayer/meditation only?</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Need to &quot;name&quot; the use in signage. Looking at UCR language as a model. Should we use &quot;prayer&quot; in signage? why did other campuses not use &quot;prayer&quot; in their signage? legal rules? Need to &quot;name&quot; the use in signage.</td>
</tr>
<tr>
<td>3. Size</td>
<td>One suggestion was a minimum space for 10-20 people who can meet in prayer. In 2014, Campus Life requested a modest 200 SF for a prayer/meditation space. A more comprehensive assessment analyzing the space needs for a fully functioning Religious Center indicated that 4,000 square feet would meet their requirements. This &quot;very rough estimate&quot; was based on square footage estimates from Stanford University’s spiritual center.</td>
<td>200-250 sq ft (capacity for 16 people in prayer/meditation or about a 1/4 of Kerr 212)</td>
<td>2 rooms for meditation (250 sq ft) and meeting (500 sq ft); 400 to 500 sq ft (capacity for 26-33 in prayer/meditation)</td>
<td>750 sq ft to 1200 sq ft (capacity for 50 to 80 in prayer/meditation)</td>
<td>Separate building as an interfaith center (4000 to 5000 sq ft)</td>
</tr>
<tr>
<td>How much space is needed?</td>
<td>Open between 7-8am and closed between 9-10pm (2) Campus hours of operations (ideally similar to the library) Monday through Friday. Opened during single-day holidays (ideally, but not required) Closed during campus closure</td>
<td>Sunrise to sunset 7am to 3am (CSO hours) Need reservable space</td>
<td>Possibly open 24/7 (2)</td>
<td>24/7 (2)</td>
<td>Need for increased community; space needed for hosting community building events; likely will not be addressed by basic version of plan. Some students are still on campus during single day holidays and need access to space; grad students may use facility</td>
</tr>
<tr>
<td>4. Access</td>
<td></td>
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<tr>
<td>Does the space need to be accessible 24/7? Sunrise to sunset? To accommodate evening prayer, open until 9pm. Holidays? Winter and spring break?</td>
<td></td>
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</tr>
<tr>
<td>5. Security</td>
<td>Would it need to be locked? Who would have access? If using an access coded lock, how is the code distributed? When is the code distributed?</td>
<td>Open access (ideal) No access codes for building or room Accessible when building is open</td>
<td>Open access (ideal) No access codes for building or room Accessible when building is open</td>
<td>No code for access Open 24/7 On-site personnel during business hours Use student ID to enter (outside of business hours)</td>
<td>Dedicated building with staff. Don't want barriers to access; check in with Chief Oweis about open access to room and best practice</td>
</tr>
<tr>
<td>6. Costs/Build out</td>
<td>What financial resources would be needed?</td>
<td>Minimal to no cost, renovation to convert the space or new construction? What would be needed additionally for maintenance?</td>
<td>Minimal to no cost to establish</td>
<td>Minimal maintenance.</td>
<td>Minimal to no cost to establish (e.g., curtains, chairs, storage) Minimal cost to maintain.</td>
</tr>
<tr>
<td>7. Furnishings</td>
<td>What furnishings are needed?</td>
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</tr>
</tbody>
</table>
### Needs Assessment to Identify Permanent Prayer/Meditation Space @ UCSC

<table>
<thead>
<tr>
<th>BASIC</th>
<th>MODEST</th>
<th>COMPREHENSIVE, LARGE GROUP</th>
<th>COMPREHENSIVE, DEDICATED BUILDING</th>
<th>NOTES:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other UC facilities have little if any furnishings. A light weight divider(s) might be needed if multiple users are anticipated. Secure storage space (e.g., a cabinet with drawers, shelves, or cubbies) for personal items when praying or meditating might be included. Walls should be undecorated (i.e., the murals in the Cervantes and Velasquez conference room are culturally problematic in the current space being used for Friday group prayer). Ideally, the room would have carpeting that will be cleaned regularly.</td>
<td>Clean carpet or include (prayer) mats for use without carpet (carpet is inherently dirty) Light-weight dividers No shoes in the room (have shoe rack by the door) Sign to request removal of shoes Open storage space (containers?) No locks on storage</td>
<td>(Small/Secure) storage (3) Light-weight dividers Chairs Basic AV Clean carpet / No carpet, because carpet is inherently dirty Storage: lockable, reservable by quarter If it were two small rooms, then one used for meditation space that is empty and one for a meeting space w/tables and chairs Foot and hand washing facilities</td>
<td>All of left + group space for meetings, possible kitchen, several additional rooms for meetings/offices.</td>
<td>All left + full AV and sound 2 kitchens (1) kosher, (2) standard use Clean carpet / No carpet, because carpet is inherently dirty</td>
</tr>
</tbody>
</table>

### 8. Scheduling
Would a scheduling system be needed? If so, what/how would it be used and administered?

| To ensure conflicts don't arise, a scheduling system might be implemented. Evaluation of how other UCs schedule their dedicated space and what systems are deployed for ensuring ready access by multiple users would need to be addressed. | No scheduling permitted (3) Open for all, no reservations For prayer/meditation only, not for events | Verifying & scheduling as part of someone's job Ability to reserve times up to one quarter at a time (SOAR and UIC only) | Dedicated scheduling facility manager Ability to reserve times up to one year (SOAR and UIC only) | Dedicated staff and scheduling |

### 9. Other (policies)

<table>
<thead>
<tr>
<th>ADDITIONAL ISSUES TO ADDRESS:</th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>1. What policies/procedures are barriers to current use?</td>
<td>Insurance requirements for non-UCSC group use (e.g., UIC)</td>
<td>Sarah D's experience: non-issue for her group; process got easier as time went on; service to students is primary goal - why is extra step necessary?</td>
<td></td>
</tr>
<tr>
<td>2. What stands in the way of our success?</td>
<td>Limitations on scheduling existing conference rooms</td>
<td>Daisey M.: process in place for student orgs to host event; includes some religious groups</td>
<td></td>
</tr>
<tr>
<td>3. What barriers need to be broken down?</td>
<td>Major events policy (revisions underway)</td>
<td>Nathan: faculty have priority; hard to schedule reoccurring meetings</td>
<td></td>
</tr>
<tr>
<td><strong>Needs Assessment to Identify Permanent Prayer/Meditation Space @ UCSC</strong></td>
<td><strong>Student Participants: MacKenzie Chopp, Jeremy Kahan, Talia Bloom</strong></td>
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<tr>
<td><strong>Defining Terms:</strong></td>
<td><strong>Focus Group Responses (6/7/18)</strong></td>
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<td></td>
<td>Most likely needs prayer, supplements for all religions. This is requires hours so that individual religions can have personal time with committee members. Input from religious leaders on what is allowable in shared religious spaces is needed. Include a men's/women's side as some religions separate by gender. Have a lounge section separate from prayer for studying religion. Keep it a quiet space (2) unless reserved. Space for multiple small groups/individuals so they can coexist when the space is reserved/open. Open space for all. Ensure purpose is clear. Need to address those religious practices which use chanting in prayer.</td>
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<tr>
<td><strong>Use</strong></td>
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<td>What will the space be used for? What is allowable? Are group meetings ok? Or will use be restricted to prayer/meditation only?</td>
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<td></td>
<td>Would have to be accessible from early morning to after sunset to meet various prayer times. Can be reserved through the Dean of Students office, program similar to the library reservation program. Individually programmed reservations? Might be unrealistic. Otherwise, prayer leaders or other persons could help. Possible to have use keycard (programmed each quarter) or passcode. With keycard, could be open 24/7 and weekends. Use iPads like at Health Center for signing in.</td>
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<tr>
<td></td>
<td>Location</td>
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<tr>
<td></td>
<td>Would this need to be indoors?</td>
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<td></td>
<td>Preferably on campus</td>
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<td>Stevenson/Cowell or C9/C10 area (2)</td>
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<td>Somewhere central (2)</td>
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<td>With a lot of foot traffic for most reasonable access/security</td>
<td></td>
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<td>Nearby access to plumbing for washing before prayer. But how close is necessary? Down the hall? Across the Quarry Plaza?</td>
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<tr>
<td></td>
<td>With windows so you can see nature</td>
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<td></td>
<td>Near dining hall (2)</td>
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<td>Similar to the campus lounges (near bus or other hubs on campus)</td>
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<td>What about privacy? Must it be completely private or semi-private (not open to or exposed to public view).</td>
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<td><a href="https://drive.google.com/open?id=1WJkdOZk_7nYbxFDODMJWADR1s29zH9DBmd4sxHOKF2w">Link</a></td>
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<td>Interior reflects purpose of room. Some religions practice prayer with items hanging or adorning the room.</td>
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<td><strong>Security</strong></td>
<td>Would it need to be locked? Who would have access? If using an access coded lock, how is the code distributed? When is the code distributed?</td>
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</tr>
<tr>
<td>Checked in on by CSOs of the colleges. Include cameras (not of the inside of this space, but in the hallway) Limited access, not open to the public. Location spread through religious leaders at least to see if any issues would arise, then mass outreach. Use a login book. Screen (divider) by entry to block those from room while preparing for prayer. Engage with CSOs, be sure it is on their route.</td>
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<td>Costs/Build out</td>
<td><strong>What financial resources would be needed?</strong></td>
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<tr>
<td></td>
<td>Minimal costs for converting the space. What would be needed additionally for maintenance?</td>
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</tr>
<tr>
<td>Scheduling</td>
<td><strong>Would a scheduling system be needed? If so, what/how would it be used and administered?</strong></td>
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<td><strong>1. What policies/procedures are barriers to current use?</strong></td>
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</tr>
<tr>
<td></td>
<td><strong>3. What barriers need to be broken down?</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Signage</td>
<td><strong>Include words such as respect(ful), reflection (which encompasses all religions). Great opportunity to make religious students feel welcome; don't have that right now.</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University</td>
<td>Is space available for prayer and meditation?</td>
<td>Do they have a Middle Eastern (or other regional) Resource Center?</td>
<td>What programming is provided?</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------------------------------------</td>
<td>------------------------------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>UC Berkeley</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
</tr>
<tr>
<td>UC Los Angeles</td>
<td>Yes, congregational prayers take place at our designated prayer location behind Kerckhoff Hall (between Kerckhoff and Engineering IV). Prayer mats can be found inside the MSA office, located at Kerckoff 146.(MSA) The medical center also has a separate space in which prayer is done, the individual who knows about the prayer room isn't in office today but provided phone number for call back to receptionist</td>
<td>No facilitated programming for the chapel area</td>
<td>Doesn't know but assumes there is</td>
</tr>
<tr>
<td>UC San Diego</td>
<td>Yes called multicultural resource center and they referred me to APIMEDA. individual on phone doesn't know much about the meditation/prayer areas on campus BUT provided an email of an individual who definitely will : <a href="mailto:wsasaki@ucsd.edu">wsasaki@ucsd.edu</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UC San Francisco</td>
<td>Community Meditation Room in the hospital</td>
<td>There is little to no programming in this room since it's for everyone.</td>
<td>No</td>
</tr>
<tr>
<td>UC Santa Barbara</td>
<td>Called EOP, not knowledgeable of other spaces on campus and must email brandon. <a href="mailto:shamoun@sa.ucsb.edu">shamoun@sa.ucsb.edu</a> to get information on resources and programs provided</td>
<td></td>
<td></td>
</tr>
<tr>
<td>UC Irvine</td>
<td>Called multi-cultural resource center and Seems like there is just a student union for middle eastern students no actual resource center, going to get more information through email as person I called seemed as though she was new <a href="mailto:president@ucimsu.com">president@ucimsu.com</a></td>
<td>They have a Muslim Student Union</td>
<td>No official programming by Union but space is also used for classes about Islam and its history</td>
</tr>
<tr>
<td>UC Davis</td>
<td>Has dedicated prayer space. Need to follow up with MSA. <a href="http://ucdmsa.strikingly.com/">http://ucdmsa.strikingly.com/</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UC Riverside</td>
<td>Yes, prayer/meditation room</td>
<td>6 paid internship positions, advise and oversee, advocates for students, policy, refreshments, computer spaces, social and religious events, cooking events, discussions, calligraphy events,</td>
<td>N/A</td>
</tr>
<tr>
<td>CONTACT</td>
<td>Name</td>
<td>Size of Room</td>
<td>Times of Operation(resource center/Meditation room/Chapel)</td>
</tr>
<tr>
<td>---------</td>
<td>------</td>
<td>--------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>UC Berkeley</td>
<td><a href="mailto:hpromo@berkeley.edu">hpromo@berkeley.edu</a></td>
<td>Rev. Lori Koutouratsas &amp; Sohaib Kazmi</td>
<td>Seats 14 people (Chapel)/medium-sized office</td>
</tr>
<tr>
<td>UC Los Angeles</td>
<td><a href="mailto:LKoutouratsas@mednet.ucla.edu">LKoutouratsas@mednet.ucla.edu</a> &amp; <a href="mailto:president@msabruins.com">president@msabruins.com</a></td>
<td>Windi Sasaki</td>
<td>Quite small, size of small classroom</td>
</tr>
<tr>
<td>UC San Diego</td>
<td><a href="mailto:wsasaki@ucsd.edu">wsasaki@ucsd.edu</a></td>
<td>Engie Salama</td>
<td>Space is the size of a classroom that could fit about 30 students</td>
</tr>
<tr>
<td>UC Irvine</td>
<td><a href="mailto:president@ucimsu.com">president@ucimsu.com</a></td>
<td>President - Nezar Eltal, Vice President - Sara Baggia, Secretary - Noorhan Rahmatullah, Treasurer - Nagib Hamideh, Public Relations - Murad Aldoghmi</td>
<td>Office space sized</td>
</tr>
<tr>
<td>UC Davis</td>
<td><a href="mailto:hs-pastoral@ucdavis.edu">hs-pastoral@ucdavis.edu</a></td>
<td>Tina Aoun, Director, Middle Eastern Student Center (951) 827-7233</td>
<td>Office space sized</td>
</tr>
</tbody>
</table>
## Prayer/Meditation Space/Resources at the Other UCs

<table>
<thead>
<tr>
<th>UC</th>
<th>Who uses it</th>
<th>When is it used?</th>
<th>How much staff (resource center)</th>
<th>How much staff (meditation area)</th>
<th>Website Link</th>
<th>Articles/Resources</th>
</tr>
</thead>
<tbody>
<tr>
<td>UC Berkeley</td>
<td>Open to all</td>
<td>All day</td>
<td>N/A</td>
<td>N/A</td>
<td>[<a href="http://www.dailyca">http://www.dailyca</a>] (org/2011/10/05/meditation-room-in-student-union-to-provide-space-for-thought-prayer/)</td>
<td></td>
</tr>
<tr>
<td>UC Los Angeles</td>
<td>Used by everyone for everything</td>
<td>Around 8am to 10pm (times of operation)</td>
<td>None</td>
<td>None</td>
<td><a href="https://www.uclahealth.org/spiritual-care">https://www.uclahealth.org/spiritual-care</a></td>
<td></td>
</tr>
<tr>
<td>UC San Diego</td>
<td>Everyone</td>
<td>During the day, Usually students leave at around 9pm when it gets really dark, But no official rules</td>
<td>None for resource center as there is no resource center but</td>
<td>No staff for the meditation area</td>
<td><a href="http://ucsf.orgsync.com/org/muslim-community">http://ucsf.orgsync.com/org/muslim-community</a></td>
<td></td>
</tr>
<tr>
<td>UC Santa Barbara</td>
<td>Everyone</td>
<td>8am - 10pm &gt; M - F</td>
<td>2 faculty and 6 interns</td>
<td>1 (director of commons) other than that it is student facilitated</td>
<td>[<a href="http://www.ucs">http://www.ucs</a> <a href="http://www.ucsbmsa.strikingly.com">bmsa.strikingly.com</a>]</td>
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</tr>
<tr>
<td>UC Irvine</td>
<td>Everyone</td>
<td>8am - 10pm &gt; M - F</td>
<td>2 faculty and 6 interns</td>
<td>1 (director of commons) other than that it is student facilitated</td>
<td><a href="http://www.ucimsu.com/prayer-times-2">http://www.ucimsu.com/prayer-times-2</a></td>
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<tr>
<td>UC Davis</td>
<td>All students have access</td>
<td>8am - 10pm &gt; M - F</td>
<td>2 faculty and 6 interns</td>
<td>1 (director of commons) other than that it is student facilitated</td>
<td>[<a href="http://www.uc">http://www.uc</a> <a href="http://www.ucimsu.com/prayer-times-2">imsu.com/prayer-times-2</a></td>
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<tr>
<td>UC Riverside</td>
<td>Everyone</td>
<td>8am - 10pm &gt; M - F</td>
<td>2 faculty and 6 interns</td>
<td>1 (director of commons) other than that it is student facilitated</td>
<td><a href="http://www.ucimsu.com/prayer-times-2">http://www.ucimsu.com/prayer-times-2</a></td>
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